

CS Lewis Academy Board of Directors Meeting Minutes

Held September 8, 2021, 7:30 PM

Location: CSLA 364 North State Road 198 Santaquin, 84655

Roll: Royce Van Tassel, Ruben Jiminez, Devin Leavitt, Tyler Moore, Evelyn Simons, Nate Adams, Diane Nelson

- • Devin Leavitt, our newest member of the board, gave an intro of herself
 - Royce introduced committee chairs: Tyler-Finance, Evelyn-G & P, Cate-Audit, Ruben-Academic; Devin will be joining Academic Committee
 - Onboarding materials for Devin: Evelyn will email once CSLA sets her email up
 - Recommended training videos: Governance, Open & Public Meetings Act
- • Meeting minutes for 08/18/2021, 08/24/2021:
 - **Ruben moves to approve, Devin seconds. Motion passes unanimously.**
- • Executive Director Report:
 - *Will insert from physical report:
 - 10-12 kids currently online
 - New app being installed on all Chromebooks to minimize multiple log-ins for all the different programs; it will be available for online kids as well.
 - KEEP=Kindergarten Assessment
 - Possibly getting an info packet together for parents who have kindergartners coming in so they have info on what children should be learning to be prepared for Kindergarten
- • Board Training: Procurement
 - Le.utah.gov-63G-6a-105
 - Administrative Rule R33
 - Every 3-5 years we should be going out to market for contracts, such as finance company and lawyer.
- • Finance Committee:
 - Adjusted budget based on lower enrollment-adjusted to just a little lower, 300 students
 - Everything marked in orange, state projections
 - Blue line item-deferred SPED revenue
 - Repairs/Maintenance was increased
 - ESSER III Proposal
 - \$20,000.00 Funding for summer school for the next two years
 - \$20,000.00 Funding for small group tutoring/1-1 tutoring
 - \$44,000.00 Aides in each classroom
 - \$72,350.00 Parent/Teacher/Student/Education Learning Loss Liaison-Jen Lee

- \$25,000.00 ESSER Project Manager
 - \$20,000.00 Cleaning supplies and added custodial services; attempting to mitigate the spread of COVID
 - \$45,000.00 New Roof
 - \$75,000.00 Ventilation Units-upgrading
 - \$102,000.00 Smaller class sizes=teacher benefits
 - \$65,000.00 Transportation System-bus driver salaries for the next year
 - **Tyler moves to approve ESSER III, Ruben seconds. Motion passes.**
- Governance & Policy:
 - Changed 15% to 2% of student body/faculty
 - Policy has been proposed to safeguard students and faculty
 - **Devin moves to approve COVID 19 Policy, Ruben seconds. Motion carries.**
- Academic Committee:
 - We still need donations for Nathan's ride
 - Ruben handed out flyers and receipts to give to companies who donate
 - He needs to get the word out via social media; Ruben has posts on his FB that we can share as well as CS Lewis FB
- New Board Members
 - Interview possible new member
 - Erin Patterson introduces herself
 - **Tyler moves to invite Erin as the newest board member, Ruben seconds. Motion carries.**
- Evelyn motions to adjourn.