



Scheduling Guidelines for Open Periods* and TA Periods

It is the district's practice and the California Department of Education's (Education Code 51228.1) expectation that students are enrolled in a full (6 period) schedule in grades 9-12. The only *automatic* approvals for open and/or TA periods are:

- For students enrolled in college coursework
- For students enrolled in the work experience course
- When included in a student's IEP or 504 Plan
- When prescribed by a health care provider

There may be other instances where scheduling a senior in an open or TA period is appropriate. These must be approved by the parent and the high school principal. A class being taken through independent study is not considered an open period.

The student must also meet the following:

- Remain on track to graduate
- Remain on track to meet the college and career readiness requirements. These include:
 - Scoring at level 3 or higher on both English and Math state exams in grade 11
 - Scoring 3 or higher on two Advanced Placement (AP) exams
 - Earning a C- or higher in two semesters of dual (college) enrollment
 - Completing the a-g requirements with a grade of C- or better PLUS one of the following:
 - Scoring level 3 or higher on the English state exam and a 2 on the state math exam in grade 11 or scoring a level 3 or higher on the state math exam and a 2 on the state English exam in grade 11
 - Earning a C- or higher in one semester of dual enrollment
 - Score of 3 or higher on one AP exam
 - Completion of a CTE pathway

CONTINUOUS PURSUIT OF EXCELLENCE

- Completing a CTE pathway with a grade of C- or better PLUS one of the following:
 - Scoring level 3 or higher on the English state exam and a 2 on the state math exam in grade 11 or scoring a level 3 or higher on the state math exam and a 2 on the state English exam in grade 11
 - Earning a C- or higher in one semester of dual enrollment
 - Score of 3 or higher on one AP exam

Any certificated staff member requesting a TA be assigned to them, shall put their request in writing. The request should include the period a TA is needed. The request should be sent to the principal and to the counseling team.

**an open period is designed in a schedule whenever a student is enrolled in less than 6 periods*