MLA Formatting/Works Cited Assessment Rubric

Writer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Topic \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Definition of traits** | **1**  **Ineffective Formatting** | **2**  **Satisfactory Formatting** | **3**  **Competent Formatting** | **4**  **Exemplary Formatting** |
| **General format** | * Title page contains 5 or more errors * Body of paper has more than 5 errors | * Title page contains 3-4 errors * Body of paper has 3-4 errors | * Title page contains no more than 2 errors * Body of paper has no more than 2 errors | * Title page is correctly formatted * Body of paper is formatted correctly throughout |
| **In-text citations** | * In-text citations are not included and/or do not have a corresponding Works Cited entry * Parenthetical citations contain more than 6 errors | * With 3-6 exceptions, in-text citations are included when they are needed, and have a corresponding Works Cited entry * With 3-6 exceptions, parenthetical citations include all the necessary information and are properly formatted | * With fewer than 2 exceptions, in-text citations are included when they are needed, and have a corresponding Works Cited entry * With fewer than 2 exceptions, parenthetical citations include all the necessary information and are properly formatted | * In-text citations are always included when they are needed, and have a corresponding Works Cited entry * Parenthetical citations include all the necessary information and are properly formatted |
| **Format of quotations** | * Quotations contain 7 or more formatting/ punctuation errors | * Quotations contain 4-6 formatting/ punctuation errors | * Quotations contain 3 or fewer formatting/ punctuation errors | * Quotations contain no formatting/ punctuation errors |
| **Works Cited page** | * Works Cited page is not a separate page OR * is missing more than one entry OR * contains 7 or more formatting errors | * Works Cited page is not a separate page OR * Is missing 1-2 necessary entries OR * includes 4 to 6 formatting errors | * Works Cited page is a separate page, includes all necessary entries, and has 3 or fewer formatting errors | * Works Cited page is included, has all necessary entries and is properly formatted |