



Board of Directors Meeting Minutes  
 May 11, 2023 | 1160 N. 645 West, Washington, Utah  
 5:30 pm - Board Meeting

Agenda Item	Presenter	Questions to answer	Time
<b>Board Meeting Call to Order</b>	Chair Glover	<b>Board Members in Attendance:</b> Nancy Glover, Jamee Adams, Linsey Connolly, RaLynne Parry, Jessi Cox (Zoom), Emily Reed <b>Others in Attendance:</b> Director Chelsea Bergeron, Nate Adams	5:42 pm
<b>Public Comment</b>	Chair Glover	<b>No Public Comment</b> <i>Public Comment Note: The Board will not take action on an item introduced during this portion of the agenda according to Utah Code 52-4-202(6)(b)</i>	
<b>Approve Minutes from Previous Meeting</b>	Chair Glover	<b>Motion:</b> Linsey Connolly motions to approve the minutes from the last meeting. RaLynne Parry seconds Ayes: Nancy Glover, Jamee Adams, Linsey Connolly, RaLynne Parry, Jessi Cox Nays: None Abstain: None Minutes are approved	
<b>Administrative Report</b>	Director Bergeron	<ul style="list-style-type: none"> <li>• Next year- Units 5 - 8 training</li> <li>• New teacher- Kinder (will have the training as well)</li> <li>• Ms. Katy- Parent Education- something that will start at the beginning of the year for different grade levels.</li> <li>• Audits, grants, etc- due in May and June- so far on time.</li> <li>• Hiring new teachers.</li> <li>• Lots of Admin stuff</li> </ul>	
<b>Discussion / Action Items</b>	Chair Glover	SPED Policies & Procedure Update <ul style="list-style-type: none"> <li>• Motion to approve SPED Policy: RaLynne Parry, Linsey Connolly seconds</li> <li>• Ayes: Nancy Glover, Jamee Adams, Linsey Connolly, RaLynne Parry, Jessi Cox</li> <li>• Nays: None</li> </ul>	

		<ul style="list-style-type: none"> <li>● Abstain: Emily Reed</li> <li>● Motion passed</li> </ul> <p>USBE School-Based Mental Health Screening</p> <ul style="list-style-type: none"> <li>○ Board decides: Do we give it to everyone? Just certain students? Is it something we are opting into?</li> <li>○ Linsey- would it add a substantial level of care that we wouldn't get without it? -Depends</li> <li>○ If we opt out, we can tell them if we are participating. If we participate, there is a grant there is funding to help implement.</li> <li>○ Can we opt in- apply for the grant- then use as an opt-in program?</li> <li>○ Blanket adoption probably not well-received by parents</li> <li>○ Does the grant allow for individualized application? <ul style="list-style-type: none"> <li>○ Nancy Glover motions to Opt-in to USBE's School-based Mental Health Screening working with Whole Kids to Opt-in as needed for 23-24 school year. Jessis Cox seconds.</li> <li>○ Ayes: Nancy Glover, Jamee Adams, Linsey Connolly, RaLynne Parry, Jessi Cox</li> <li>○ Nays: None</li> <li>○ Abstain: Emily Reed</li> <li>○ Motion passed</li> </ul> </li> </ul> <p>Bathroom Remodel Bid / Security System</p> <ul style="list-style-type: none"> <li>● State gave us \$40,000 for improvements</li> <li>● Motion: RaLynne Parry motions that we accept the bid from custom concepts. Linsey Connolly seconds.</li> <li>● Ayes: Nancy Glover, Jamee Adams, Linsey Connolly, RaLynne Parry, Jessi Cox</li> <li>● Nays: None</li> <li>● Abtains: None</li> <li>● Motion passed</li> </ul> <p>Additional Director Evaluation Feedback</p> <ul style="list-style-type: none"> <li>● What is important to discuss in person, in text</li> <li>● As a general reminder - text, emails, etc. Best communication practices. Bringing it to Chelsea for further awareness. Keep confidential information confidential</li> <li>● If someone tells Chelsea something about a student that's reportable, Chelsea has to report.</li> <li>● Suggestion: Make Admin roles part of job description so that lines can be delineated. ANYone who is involved in Admin- clear roles, boundaries.</li> <li>● Mariah Phares leaving operational management - are you getting someone to help with her responsibilities?</li> <li>● Chelsea, Heather, Stephen splitting some responsibilities.</li> </ul>	
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<b>Financial Report</b>	Nate Adams	<p><b>FY 22-23 Budget</b></p> <ul style="list-style-type: none"> <li>• Who are the auditors? Red Apple doesn't audit themselves. Eide Bailey does the audit.</li> <li>• 33.5805 - Were given more money- Nate is being conservative holding on to those phones in case the state comes back and says it overpaid.</li> <li>• Solid projection on revenue side</li> <li>• Salaries– feels good. Will save money in maintenance (\$5-6000), but they will be working through the summer. -Trying to come in under budget.</li> <li>• Group Insurance - large amount. hope to save in workers comp.</li> <li>• 270 - under budget</li> <li>• no concerns from Nate.</li> <li>• Marketing budget- forecast \$9000- only used 31%. Will leave in.</li> <li>• 710 Land &amp; Site Improvements - left enough for cameras and bathroom remodel.</li> <li>• Net income: \$61,937 - 2.2% (would like closer to 3%, but over 2% is good.)</li> </ul> <p>Approve Budget 2022-23</p> <ul style="list-style-type: none"> <li>• Linsey Connolly motions to approve fiscal year 22-23 budget. RaLynne Perry seconds.</li> <li>• Ayes: Nancy Glover, Jamee Adams, Linsey Connolly, RaLynne Parry, Jessi Cox, Emily Reed</li> <li>• Nays: None</li> <li>• Abstain: None</li> <li>• Motion passed</li> </ul> <p><b>FY 23-24 Budget</b></p> <ul style="list-style-type: none"> <li>• Enrollment number basis for budget: 250</li> <li>• Taken into account legislative updates</li> <li>• Numbers being funded are pretty solid from the state.</li> <li>• Federal- IDEA funds– hope they can update sooner, but not as solid as the state.</li> </ul>	

		<ul style="list-style-type: none"> <li>• Nate doesn't overinflate. Is very conservative.</li> <li>• Revenues- seeing a bit of all-over revenue loss- Esser funds are going away (lunch program).</li> <li>• State revenue went up \$150,000 from projections.</li> <li>• Operating budget without Esser funds</li> <li>• Salaries and staff are pretty set.</li> <li>• Doesn't include educator adjustment and new money coming in. receiving money - don't have the revenue and expense built in , but will be a wash- will apply to the right people once we have more information</li> <li>• 240- group insurance line– 6% estimated increase. Broker indicates only a 4% increase. 307 will therefore come back down.</li> <li>• Looking into special education services. Basing off of plans that we know</li> <li>• Hoping for a bottom line of \$130,000.</li> <li>• Teachers salaries going down <ul style="list-style-type: none"> <li>○ Ms. Poole and Ms. Katy will co-teach 2 classes</li> <li>○ Mariah Phares teaching- not replacing her current role</li> <li>○ Number of paraprofessionals going up</li> <li>○ 4 lower, 2 upper, 2 kinder, 2 middle</li> </ul> </li> <li>• Gathering monies for lunch funds - person who was supposed to send out emails didn't do it. Bought School Messenger- person in charge wasn't uploading.</li> <li>• Chelsea's salary, stipend for phone and computer <ul style="list-style-type: none"> <li>○ Chelsea to bring estimates for cell phone / computer upgrade, etc.</li> </ul> </li> <li>• Faculty and staff -\$4200 raise. Every year it's 3%. This year- closer to 18%. No admin increase. New money is only for licensed individuals.</li> </ul> <p>Approve Budget Forecast 2023-24</p> <ul style="list-style-type: none"> <li>• Linsey Connolly motions to approve fiscal year 22-23 budget. Jamee Adams seconds.</li> <li>• Ayes: Nancy Glover, Jamee Adams, Linsey Connolly, RaLynne Parry, Jessi Cox, Emily Reed</li> <li>• Nays: None</li> <li>• Abstain: None</li> <li>• Motion passed</li> </ul> <p>Thank yous to Nancy, Emily, Jessi for service on the Board</p> <p>Open and Public Meetings Act Training completed.</p> <ul style="list-style-type: none"> <li>• pmn.utah.gov – 2 people, 1 board member</li> <li>• Newspaper</li> <li>• School website</li> </ul>	
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<b>Closed Session</b>	Chair Glover	<p>Motion to enter into closed session Utah Code 52-4-205-1 to discuss Collective Bargaining. Linsey Connolly seconds.</p> <p>Ayes: Nancy Glover, Jamee Adams, RaLynne Parry, Linsey Connolly, Emily Reed,</p> <p>Nays: None</p> <p>Abstains: None</p> <p>The motion is passed</p>	
<b>Return to Open Session</b>	Chair Glover	<p>Nancy Glover - motion to elect Linsey Connolly as Board Chair - RaLynne seconds.</p> <p>New board chair to take over action items from closed session</p>	
<b>New Board Members</b>	Chair Connolly	<p>Related to new Board Members to invite to the board.</p> <p>Emily Reed Motioned to invite Elizabeth Chesley, Seconded: RaLynne Parry</p> <p>Ayes: Nancy Glover, Jamee Adams, RaLynne Parry, Linsey Connolly, Emily Reed, Jessi Cox</p> <p>Nays: None</p> <p>Abstains: None</p> <p>The motion is passed</p> <p>Emily Reed Motioned to invite Jason Lewis, Seconded: RaLynne Parry</p> <p>Ayes: Nancy Glover, Jamee Adams, RaLynne Parry, Linsey Connolly, Emily Reed, Jessi Cox</p> <p>Nays: None</p> <p>Abstains: None</p> <p>The motion is passed</p> <p>Emily Reed Motioned to invite Katie Ross, Seconded: RaLynne Parry</p> <p>Ayes: Nancy Glover, Jamee Adams, RaLynne Parry, Linsey Connolly, Emily Reed, Jessi Cox</p> <p>Nays: None</p> <p>Abstains: None</p> <p>The motion is passed</p> <p>Emily Reed Motioned to invite Marissa Grenado, Seconded: RaLynne</p> <p>Ayes: Nancy Glover, Jamee Adams, RaLynne Parry, Linsey Connolly, Emily Reed, Jessi Cox</p> <p>Nays: None</p> <p>Abstains: None</p> <p>The motion is passed</p> <p>Two other Board applicants are sisters so we will discuss with them the plan of action before inviting them.</p>	

<b>Adjournment</b>	Chair Connolly	Motion: Nancy Glover motions to adjourn the meeting. RaLynne Parry seconds. Ayes: Nancy Glover, Jamee Adams, RaLynne Parry, Linsey Connolly, Emily Reed, Jessi Cox Nays: None Abstains: None The motion is passed the meeting is adjourned	8:32 pm
<b>Next Meeting</b>		<b>July 13, 5:30 pm   Board Meeting</b>	

**Audio Link:**

**Vision**

At MVM, our vision is to awaken within each child their unique potential that will enable them to make a valuable contribution to society.

**Mission**

The mission of Mountain View Montessori (MVM) is to provide a child-centered education founded upon the philosophy of Dr. Maria Montessori. MVM will foster a structured environment of freedom and discovery in which each child can reach his or her full academic, social, and personal potential. Graduates of MVM will demonstrate creative thinking, self-discipline, respect, and cooperation, and will build a solid foundation for future success.