



Board of Directors Meeting Minutes  
 July 13, 2023 | 1160 N. 645 West, Washington, Utah  
 6:00 pm - Board Meeting

Agenda Item	Presenter	Questions to answer	Time
<b>Board Meeting Call to Order</b>	Chair Connolly	<b>Board Members in Attendance:</b> Linsey Connolly, Jamee Adams, RaLynne Parry, Elizabeth Chesley, Jason Lewis, Katie Ross  <b>Others in Attendance:</b> Director Chelsea Bergeron, Shannon Greer, Katy Carter, Heather King	6:00 pm
<b>Public Comment</b>	Chair Connolly	<b>No Public Comment</b> <i>Public Comment Note: The Board will not take action on an item introduced during this portion of the agenda according to Utah Code 52-4-202(6)(b)</i>	
<b>Approve Minutes from Previous Meeting</b>	Chair Connolly	<b>Motion:</b> RaLynne Parry motions to approve the minutes from the last meeting. Jamee Adams seconds. <b>Ayes:</b> Jamee Adams, Linsey Connolly, RaLynne Parry <b>Nays:</b> None <b>Abstain:</b> Elizabeth Chesley, Jason Lewis, Katie Ross (were not at the meeting) Minutes are approved	
<b>Administrative Report</b>	Director Bergeron	<ul style="list-style-type: none"> <li>• Bathroom remodel is coming well- done by Aug 4</li> <li>• Paid in full ahead for fiscal year ending</li> <li>• Still looking for 1 lower Elem teacher</li> <li>• Got back from retreat in Pine Valley</li> <li>• Katy Carter: talked about calendar, team building, fun, went fast, get to know you, collaborative making of calendar, core values</li> <li>• Focus on care of self, others, environment - Core values - continuity throughout classrooms</li> </ul>	
<b>Governance vs Management training</b>	Shannon Greer	Charter schools - open to the public <ul style="list-style-type: none"> <li>- Compliant with all state and federal laws</li> <li>- Implementing programs the charter was established for</li> <li>- All public funds are spent responsibly (Red Apple helps with this)</li> </ul>	

		<ul style="list-style-type: none"> <li>- In Utah- misappropriated funds - State funds spent in the wrong place (special Ed spent on regular Ed), embezzlement (it's easy to blur lines when finances are done in-house)</li> <li>- Assure strong relationships with stakeholders (parents, teachers, community, authorizers (Utah State Charter Board), and UAPCS)</li> <li>- Another important training- Financial (from Red Apple)</li> </ul> <p>Board's job is governance - based on school's charter</p> <p>Ensure that your director has the things she needs to do the job she was hired to do. If funds are low, what are you doing to fundraise? Look for grants?</p> <p>You are not responsible for the day-to-day. Boards set parameters, then Chelsea takes it on.</p> <p>The charter is the parameter. Difficult to change with the state.</p> <p>For the Board:</p> <ul style="list-style-type: none"> <li>● Spend time creating goals, 3-5 year plan</li> </ul> <p>Example: Create a strategic plan, when you look at your budget, you will make intentional choices that will help you achieve your goal.</p> <ul style="list-style-type: none"> <li>● Shannon has funds to give us an opportunity to get together - will have to be posted</li> <li>● Train wreck: teachers leaving, kids leaving, problems in building</li> <li>● Brian Carter - good for introductory learning (governance vs. management). Board: How well..., Director: How will...</li> </ul> <p>Trust but verify— ask questions to learn, not to be difficult</p> <p>In the fall- discuss school comparisons to marketing purposes</p> <p>A well-oiled board receives regular training</p> <ul style="list-style-type: none"> <li>● Get a copy of the charter by-laws online (send out)</li> </ul>	
<b>New Board Members</b>	Chair Connolly	<p>New Board Members to invite to the board: Rachel Edwards and Heidi Patha</p> <p>Katie Ross motioned to invite Rachel Edwards as a member of the Board and Heidi Patha as a Committee Member</p> <p>Seconded: Elizabeth Chesley</p> <p>Ayes: Linsey Connolly, Jamee Adams, RaLynne Parry, Elizabeth Chesley, Jason Lewis, Katie Ross</p> <p>Nays: None</p> <p>Abstains: None</p> <p>The motion is passed</p>	
<b>Discussion / Action Items</b>	Chair Connolly	<ul style="list-style-type: none"> <li>● Time/date of board meetings - Keep 2nd thursday at 5:30 pm</li> <li>● Beginning of the year letter to the teachers <ul style="list-style-type: none"> <li>○ Short, with invitation, for teachers to get together. Linsey will talk to Shannon</li> </ul> </li> <li>● Director's salary / raise <ul style="list-style-type: none"> <li>○ GPA and Vista have reached out to Chelsea to interview</li> <li>○ 15 teachers- 3 are Montessori trained</li> </ul> </li> </ul>	

		<ul style="list-style-type: none"> <li>Finance Committee - Linsey, Jamee, Elizabeth will talk to head of finance at USCB- to verify that money is available. Chelsea will send his information to Linsey. Will also talk to Nate about funds for investment use for the school</li> <li>Katy Carter, Heather King, Chelsea B. - Will make a strategic plan for investment in the school.</li> <li>Google Meet - Jamee</li> <li>Board of Realtors - Mr. Amargo is working on that</li> <li>July 20, 11:45 pm– Board of Realtors– Jason as spokesperson</li> </ul> <p>Director Bergeron has had an average pay increase of 5.75% for the years 2020-2023 (inclusive). (8% in FY 2021 and 15% in November 2021).</p> <p>Annual Salary  FY20 - \$79,825.00  FY21 - \$86,211.00  FY22 - \$86,211.00 (Increased to \$99,143.00 in November 2021)  FY23 - \$99,143.00</p> <p>Looking forward, a:  3% increase for next year would be \$2,974 and bring her salary to \$102,117  4% increase for next year would be \$3,965 and bring her salary to \$103,108  5% increase for next year would be \$4,957 and bring her salary to \$104,100  6% increase for next year would be \$5,948 and bring her salary to \$105,091  7% increase for next year would be \$6,940 and bring her salary to \$106,083</p> <p>Teaching staff  For the years 2021-2024 (inclusive) teachers received an average pay increase of 4.25%.</p> <p>FY24: All teachers will receive at least a \$4,200 increase, which is an average 10% increase. 1 is receiving higher because of Montessori Credentials I believe.  FY23: 2% Increase for teachers (there were a couple that received higher because they received Montessori Credentials)  FY22: 2% Increase (a couple were higher)</p>	
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		FY21: 3% Increase	
<b>Adjournment</b>	Chair Connolly	<p>Motion: RaLynne Parry motions to adjourn the meeting. Elizabeth Chesley seconds.</p> <p>Ayes: Linsey Connolly, Jamee Adams, RaLynne Parry, Elizabeth Chesley, Jason Lewis, Katie Ross</p> <p>Nays: None</p> <p>Abstains: None</p> <p>The motion is passed the meeting is adjourned</p>	8:35 pm
<b>Next Meeting</b>		<b>August 10th, 5:30 pm   Board Meeting</b>	

**Audio Link:**

[https://drive.google.com/file/d/19sRkkXgu6BSL4eQyVBtLsTKMe29bBwcW/view?usp=drive\\_link](https://drive.google.com/file/d/19sRkkXgu6BSL4eQyVBtLsTKMe29bBwcW/view?usp=drive_link)

**Vision**

At MVM, our vision is to awaken within each child their unique potential that will enable them to make a valuable contribution to society.

**Mission**

The mission of Mountain View Montessori (MVM) is to provide a child-centered education founded upon the philosophy of Dr. Maria Montessori. MVM will foster a structured environment of freedom and discovery in which each child can reach his or her full academic, social, and personal potential. Graduates of MVM will demonstrate creative thinking, self-discipline, respect, and cooperation, and will build a solid foundation for future success.