



Good Foundations Academy

Board of Directors Meeting

September 11, 2023

5:00 PM

Attendees

Board of Directors: Jamie Walker, Jed Daily, Steve Hepburn, Heather Baker, Tom Koehler-by phone, Micah Olson-excused

GFA Executive Director: Lisa Erwin

GFA Business Administrator: Rich Eccles

Prayer: Jed Daily

Minutes by: Kathy Richins

Approval of Minutes

- Steve made a motion to accept the August Board meeting minutes as written, Jamie seconded, Jed abstained, all voted in favor, motion passed.

Open Forum/Updates – None

Business Administration

- Finance & Accounting Report – Month Ending August 31, 2023
 - Summary: August is the month for purchasing and getting ready for the new year, and the financials reflect this.
 - Reporting:
 - Audit Field Work only
 - Balance Sheet: Days of Cash on Hand – 264 (decrease of 2 from prior month)
 - Income Statement:
 - Line 013 – The PTIF is earning 5.3%, up from 5.1%.
 - Line 134 – A grant was received for professional development
 - Line 154 – HVAC Units, ducting, and security windows
 - Action Item –
 - Conflict of Interest Forms for new school year.
 - Jed signed his conflict of interest form.
- Jamie made a motion to accept the month ending August 31, 2023 financials as presented, Jed seconded, all voted in favor, motion passed.

Administrative Update – Executive Director's Report

- Enrollment:
 - The enrollment on August 14, 2023 was 428. We had one student withdraw between when the August report was printed and the first actual day of school. So, the correct number for the first day of school on August 14, 2023 is 427.
 - Since the last Board meeting, GFA unenrolled 6 students. Three students moved out of state; two students withdrew to be homeschooled; and one student relocated within the state.
 - Since the last Board meeting, GFA has enrolled 14 students.
 - Current enrollment, as of September 11, 2023 is 435.

- Discipline/Behavior Report: There were 3 major office referrals for discipline in August. Two referrals were for aggressive behavior; and one referral was for disruptive behavior. There were no in-school or out-of-school suspensions.
- Attendance:
 - Average daily attendance in August was 93.27%
 - Average tardy rate was 1.64%
- Academic Report:
 - All students have completed DIBELS testing and Acadience Math testing. Results are being reviewed and Grade Level PLC meetings with Administration are in progress.
- Upcoming Events were presented from September 1 through October 6th.

Policy/Strategic

- School Fee Schedule – minor changes were made for the yearly update.
 - Jamie made a motion to approve the 2023-2024 Elementary (K-6) School Fee Schedule, Heather seconded, all voted in favor, motion passed.
- Head Injury Policy – *School recess* and *sporting events* have been defined and Lisa reviewed how they are used in the policy.
 - Jamie made a motion to approve the Head Injury Policy, Jed seconded, all voted in favor, motion passed.
- Meal Charge Policy – Lisa discussed the annual review changes that were made to the policy.
 - Jamie made a motion to approve the GFA Meal Charge Policy, Heather seconded, all voted in favor, motion passed.
- Social Media and Online Forums – this is part of the employee handbook. Additions were made and reviewed by the Board.
 - Jamie made a motion to approve the Social Media and Online Forums policy in the employee handbook, as amended. Jed seconded, all voted in favor, motion passed.
- Local Education Agency (LEA) Specific Application License – A LEA specific application license for Martha Ewer is required for her to obtain an elementary license to teach 6th grade only at GFA.
 - Steve made a motion to approve the LEA specific application license for Martha Ewer, Jamie seconded, all voted in favor, motion passed.

School Environment

- Roof – No data for the Board to act on. Investigation will be ongoing.
- Expansion Tank – The fire department did an inspection and has written up GFA that the expansion tank on the roof is failing and needs to be replaced.
 - Jamie made a motion to get bids for purchasing a new expansion tank, matching the UL spec with the request for bids, Jed seconded, all voted in favor, motion passed.
- Board member school walk through – Jed and Micah will do a walk through in September.

Other

- Christmas Party – The Timbermine Restaurant has been reserved for the GFA Christmas party on Wednesday, December 6, 2023.

Jamie made a motion to close the meeting at 6:10pm, Jed seconded, all voted in favor, meeting adjourned.

Next Meeting: Monday, October 9, 2023, at 5:00 PM at Good Foundations Academy