

Athenian eAcademy Board Meeting

Jun 22, 2023 3:30 PM

1. Call to order
 - Members present: Jim Freston, Chris Fawson. David Nielsen
 - Jennifer Remy was excused
 - Presiding: Chris Fawson
2. Approval of Agenda
 - Agenda was approved as presented
3. Reading and Approval of previous minutes
 - May 25, 2023 Board Meeting minutes were reviewed
 - No corrections, minutes were approved as submitted
4. Reports of Officers, Boards and Standing Committees
 - 4a. Financial Report
 - Chris Fawson had previously reviewed financial reports with Rebecca
 - He reported all items are in compliance with accounting standards, and credits Rebecca with doing an outstanding job
 - Rebecca reported she is heading into Audit season and feels good about the fact that we have various people who critique our budgets and finances to avoid any concerns
 - 4b. Fraud Risk Assessment
 - Jared addressed our current situation and reported our fraud risk to be low based on State guidelines
 - Good separation of duties, an official governing body, purchasing procedures, and IT security, are all positive indicators
 - CPA reviews continue to confirm our commitment to this goal
 - 4c. Budget approvals were discussed
 - A motion was made and seconded to approve the Final Budget for the 2022-23 fiscal year, it passed unanimously
 - A motion was made and seconded to approve the Initial Budget for the 2023-24 fiscal year, it passed unanimously
 - 4d. Academic Progress Committee Report
 - Jared Ferguson, Superintendent, reported on our recent success in achieving State goals in K-3 Literacy
 - We no longer require State involvement, a great milestone for our students and staff
 - Our goal for 2023-24 will be looked at with confidence we can make continued progress
 - 4e. Special Education Improvement Plan
 - Michelle Terry, SPED Director has made exceptional progress this year
 - At a State level her improvement plan was given the highest award
 - Great organization in that department, new staff being hired to continue the services to our students
 - Continued improvement is anticipated, thanks so much Michelle and staff!

5. Reports of Special Committees
 - 5a. Facilities Updates
 - Margo Walker, Facilities Coordinator discussed the Ballard campus and the need for roofing
 - It was determined that we will do the roofing of one building this year and address the need for others as required
 - Jared discussed the fencing of the Roosevelt campus
 - Bids were taken, all seemed highly qualified, one bid was lower than the others, it was determined Jared would make the selection
 - Board made a motion and seconded it to hire a fencing contractor, it passed unanimously
6. Public Participation
 - There was no public input
7. Unfinished Business and General Orders
 - No pending business
8. Items for Board Discussion
 - There were no items for discussion
9. Items for Board Action (New Business)
 - 9a. Public Relations update
 - Recently hired PR Coordinator has done an outstanding job producing videos, brochures to encourage new enrollment
 - A firm plan is in place and it is felt this position will benefit our School going forward into 2022-23
 - The position was approved previously by the Board, it was felt we could continue with the contractor if funding is available
 - 9b. Approval of Vendors and Contractors
 - Chris Fawson opened the discussion regarding the Board's desire to allow the Admin team of Athenian eAcademy the opportunity to approve vendors and contractors based on their best judgment and fiscal responsibility
 - There was discussion of who falls into the category of contractors which was clarified
 - When necessary to meet State rules and regulations it can be brought before the Board, in general school administrators need to be making those decisions on behalf of the Board, avoiding a feeling of micro managing
 - A motion was made and seconded to approve allowing the Administrative team the flexibility of hiring contractors when the amount is less than the State threshold or if the amount requires an RFP, it passed unanimously
 - 9c. School Lunch Management Company
 - Zac explained the process of issuing an RFP for this service
 - Only one vendor responded
 - This vendor has experience and is rated highly among other Charter Schools
 - They know and comply with all school lunch guidelines
 - Vendor will prep and deliver meals to our schools, we will serve students at each location

- Dave Nielsen made a motion to approve contracting with this vendor, Jim Freston seconded the motion, it passed unanimously
- 9d. New Policies
- Policy 2008 was reviewed, a minor change was made
 - A motion was made and seconded for approval, it passed unanimously
 - Policy 3013 was reviewed
 - A motion was made and seconded for approval, it passed unanimously
- 9e. Approval of State statistics regarding Health Education
- Jared explained what the State Health Education policies involve
 - Katie Atkin is over our Health Committee
 - A Social Worker is on staff to help address any of the situations regarding the health of our students
 - A motion to approve the State Policy was made by David Nielsen and seconded by Jim Freston, it passed unanimously
- 9f. Early Learning Plan
- Pamela Larmouth heads up our Early Learning program
 - Goals are to be based on our results from last year
 - We have 3 major areas of focus this coming year, 2023-24
 - Math
 - Reading, maintenance of results
 - 3rd grade reading
 - Krystal Redmond also discussed the Dreamworks program as a support for Reading and Math
 - David Nielsen made a motion to approve the Early Learning Plan, it was seconded by Jim Freston and passed unanimously
10. Special Orders (If Needed)
- There was no need for a Special Session
11. Continuation of Board Action
- Nothing applicable
12. Adjournment
- There will likely not be a need for a July meeting
 - Meeting adjourned at 4:20 PM

Minutes submitted by Margo Walker

