

Minutes of the Endeavor Hall Board of Directors Meeting

Thursday, August 26, 2021

The meeting was called to order at 5:52 p.m. by Chair Tom Huynh at Endeavor Hall Charter School located at 2614 Decker Lake Lane, West Valley City, UT.

Board Members Present: Tom Huynh, Anna Kramer, Jeff Fox, Thad Phillips and Debby Llewelyn

Board Member Absent:

Administrators Present: Simon Raubenheimer, and Ludmila Nicolia

Business Managers Present: John Edwards

Others Present: Sara Gorringer, Bryce Bolton and Edelecia Lovato

1. Consent Agenda: Meeting Minutes 6-24-2021

The **motion** was made by Anna Kramer to approve the 6-24-2021 meeting minutes and seconded by Thad Phillips. The vote was taken and Tom Huynh, Anna Kramer, Jeff Fox, Thad Phillips and Debby Llewelyn approved. The motion passed.

2. Public Comment: None

3. Action: LEA Specific Licensure: Hillary Raubenheimer

Hillary Raubenheimer is highly qualified and has previously been our Reading Specialist. She will be reporting directly to Ludmila Nicolia as a first grade teacher. **Motion** to approve the LEA Specific Licensure was approved by Debby Llewelyn, and seconded by Anna Kramer. The vote was taken and Tom Huynh, Anna Kramer, Jeff Fox, Thad Phillips and Debby Llewelyn approved. The Motion passed.

4. Director's Report:

- Enrollment: Hardest hit has continued to be Kindergarten and 1st Grade.
- Staffing: 23 total licensed educators. Continuing to work on hiring paras, and support help.
- Back to School Night: More than 60% of families in attendance.
- Summer activities included: Staff Professional Development in June and August, ESY/Summer School.
- Marketing Strategies: Media Elevated, New Website, Facebook, Youtube, City Journals, and Flyers. Possibly look into billboards, UTA ads, SEO (Search Engine Optimization).

5. Business Manager's Report:

Waiting on reimbursement from Federal Grants which will be coming in the next month. This is why the cash on hand is low. Still recovering from COVID. Continuing to push for new enrollment. **Motion** to approve the monthly financials as presented by Debby Llewelyn, seconded by Thad Phillips. The vote was taken and Tom Huynh, Anna Kramer, Jeff Fox, Thad Phillips and Debby Llewelyn approved monthly financials.

6. Action: Interview new board member candidates: Edelecia Lovato and Bryce Bolton.

7. Potential Future Agenda Items: Vote in Vice Chair

8. Closed Session: Motion to go into closed session to discuss character and competency of potential new board members was made by Anna Kramer and seconded by Thad Phillips. Anna Kramer, Debby Llewelyn, Thad Phillips, Jeff Fox and Tom Huynh all in favor.

9. Action: Vote in new board members: Motion to accept Endi Lovato and seconded by Anna Kramer. Tom Huynh, Anna Kramer, Jeff Fox, Thad Phillips and Debby Llewelyn approved.

10. Vote- Authorize board chair to make committee assignments **Motioned** by Anna Kramer, second by Jeff Fox. Tom Huynh, Anna Kramer, Jeff Fox, Thad Phillips, Debby Llewelyn, Endi Lovato and Bryce Bolton approved.

- Marketing/community outreach committee:
 - Endi Lovato
 - Bryce Bolton
 - Thad Phillips
- Finance Committee:
 - Anna Kramer
 - Tom Huynh

11. Motion to adjourn by Anna Kramer, seconded by Jeff Fox. Tom Huynh, Anna Kramer, Jeff Fox, Thad Phillips, Debby Llewelyn, Endi Lovato and Bryce Bolton.

The Meeting Adjourned at 7:55 pm