

ATHENIAN e ACADEMY
MINUTES
Tuesday, March 23, 2021
TIME: 5:00 pm to 6:00 pm
At the Above Location

1. Welcome Ron Bateman welcomes Board, staff and visitors.

2. Call to Order

3. Roll Call: Carol Andersen conducted Roll Call. Board members present are Ron Bateman, Carol Andersen, Karen Ellingson, Jennifer Remy, Don Guymon, Chris Fawson. A quorum is present. Others present include Staff: Jared Ferguson, Kaylee Farr, Tammie Bankhead, Rebecca Strait, Natalie Smith, Cheryl Mietchen, Pamela Larmouth, and Janey Hawley. Public attendees included: Robert Kohatek, Utah State Charter School Board, Kim Frank, Utah Charter Network.

4. Public Comment (Comments limited to 3 minutes)

Student fees for the 2021-2022 School Year will not change.

Public Comments March 23rd & April 20th

5. Approval of February 23, 2021 Minutes. Carol Andersen presented the minutes of the February 23, 2021 Board meeting for approval. There was one change presented by Jared Ferguson. Including that change, Carol made a motion to accept the minutes as revised.

Chris Fawson seconded the motion.

The motion carries.

A request was made to change the order of the items on the agenda, attending to School business before entertaining School Reports. Thus the Financial Report has been placed as Section 6.

6. Financial Report

To preface the Financial Report by Rebecca Strait,

Board treasurer, Karen Ellingson moved that the Board neither authorizes nor continues any financial obligations or contracts implied or otherwise with Joel Wright or any other party or organization until the bylaws and Board Policies are updated and established and thereafter any such obligations or contracts will be duly established in accordance with state law and state charter board guidance and recommendations and our Bylaws and our policies.

Jennifer seconded the motion.

After a lengthy discussion about the various elements of the proposed motion, Ron asked if the Board is ready for the vote.

Karen restates the motion: I move that the board neither authorizes nor continues any financial obligations or contracts implied or otherwise with Joel Wright or any other party or organization until the bylaws and Board Policies are updated and established and thereafter any such obligations or contracts will be duly established in accordance with state law and state charter board guidance and recommendations and our Bylaws and our policies.

Motion carries.

Financial Report – given by Rebecca Strait

Reporting:

The month of February is fairly slow for the business office and time for organizing, archiving and purging files. It is also a time for reviewing employee benefits and deductions. Program accounting was reviewed and will continue over the next month. It is also a time for information gathering for our upcoming FY22 Budget. I will work in tandem with Jared and other administration to ascertain the budgetary needs and expectations for next year's budget. As the legislative session has come to a close, Aegis will be providing us the new budget template with all of the new formulas integrated, which addresses any and all legislative changes. The USBE allocated a payroll stipend funding to all schools. This stipend is called the COVID-19 Education stipend. (See APR attachment). Most of our employees received this stipend on the March 10th payroll. The USBE allocated Athenian \$133,746. This allocation included funding for benefits as well. Any residual amount will be paid back to the USBE. The residual amount is in our Grant Funds account with our bank. This will be done before June 30, 2021.

Notes

Balance Sheet:

Days Cash on Hand: 96

Day's unrestricted cash as of February 28th, 2020 is \$1,347,880 representing 96 days expenditures based upon the total annual expenditure budget of \$5,135,344, divided by 365 days. Total operating cash is \$1,347,880. Total liabilities are \$222,247. Total liabilities and fundbalance are \$1,401,381 with a Special Education Add-On carryover of \$13,783.

Income Statement:

Net Income is \$388,753.

As of 02/28/2021, 66.67% of the fiscal year had expired.

Line 021: Revenue is expected. Draws were made and received on several funding streams this month, with more coming as funds are expensed. The percentages of budget used YTD is as it should be, with expenses trending as expected for the third quarter of the fiscal year. Through February, we have expensed \$3,186,309 of our budget of \$5,135,344, which is 66.67% of our annual budget YTD, with 66.67% of the fiscal year expired.

7. Student Academic's Report

Cheryl Mietchen presented a marvelous overview of the efforts of the Special Education department in meeting the requirements of the State Board of Education. She reported that the school has a Special needs population of 133 students of 510 total. That is an overwhelming 27%. Current focus for the department includes parent awareness of the program, Medicaid reimbursements (which should be coming in the fall), APR compliance. Many positive changes have been made in this difficult school year in this department. Chris Fawson commended Cheryl for the work she has done. Jared Ferguson commented that the school is committed to continue the success of the department by additional trainings.

School Principal Report

Postponed till April - Richfield & Ephraim

8. Governance

A. School Fees and Fine Schedule: Jared Ferguson revealed to the Board that School Fees and Fine Schedule will remain unchanged during the School Year 21-22. Ron announced there will be the required Board meetings on March 23 and April 20th for Public comments.

B. High School continuance: Jared announced that there will be no change to the structure of the school for the next year. He had learned during the month that the school, by local Board approval, may change the grade levels served without a change to the Charter Document.

C. Appraisal update: Ron Bateman announced that the appraisal is being updated. USDA has not yet given a decision on its position regarding Athenian request.

D. School calendar 2021-2022. Pamela Larmouth discussed the calendar that she has put together for the school. She reviewed the steps that were taken to best reflect each campus' local community. She confirmed with the state that the 180 days may include 176 student days and 4 teacher training and preparation days. Student days will be 176 and include up to 40 hours over the state requirement.

Chris Fawson moves to approve the school calendar as it is presented to the Board. Karen Ellingson seconds.

Motion carries.

E. School uniform policy change. For purposes of student retention, outreach and pride, it is proposed that the uniform be expanded to include blue jeans and spirit shirts.

A motion to approve the school uniform policy as presented to the Board was made by Don Guymon and was seconded by Chris Fawson.

Motion carries.

F. Land Trust Training, Deadlines, Discussion. A training has previously been sent to the Board. It is imperative that the Board preview this short training before voting on the Land Trust application.

G. Superintendent Review Forms are due the end of April. After reviewing the form, Chris Fawson suggests that Jared fill out the form first and present it to the Board so the Board can make an informed decision



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on the scope of the work of the Superintendent. A comment was made that this is an acceptable form of review. Jared agreed to complete the form. According to decisions made last year by the Board, that review process should take place before the end of April.

A motion to adjourn was made by Don Guymon and seconded by Karen Ellingson
Motion carries.

Board meeting closes at a 6:12 PM

Next scheduled Board meeting will be held on April 20, 2021 for purposes of hearing public comments on the Fee and Fine Schedule for the 21-22 school year. The next regular Board meeting will be held April 27, 2021.

Respectfully Submitted

Carol Andersen,
Board Secretary