



Instilling Accountability, Responsibility, Respect

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Selection and Purchase of Instructional Materials Policy

Selection of Materials

A committee shall be established from teachers by the school administration. This committee will review and recommend textbooks or supplementary materials that meet the curriculum guidelines that are appropriate for the needs and abilities of the students. Parents and students are also encouraged to make suggestions and requests. As the process of selection narrows to final recommendations, sample copies of the textbooks will be circulated among the teachers for their review and recommendation. Final recommendation will be made to the school administration.

Criteria for Selection

Textbooks and Supplemental materials are to be carefully evaluated by the Selection Committee by the standard tools and reliable guides for selection as to scope, reliability, treatment, readability, subject interest, format, special features and potential use. These measures will assure the best qualitative standards.

Purchase of Instructional Materials

Materials will be purchased in compliance with CS Lewis Academy's Procurement policy.

Patrons will continue to have the right to examine any instructional materials used in the schools.