



**Instilling Accountability, Responsibility, Respect**

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## **Textbook and Instructional Materials Policy**

CS Lewis Academy (CSLA) will adopt textbooks and instructional materials that are in alignment with CSLA's charter and the Utah State Core Curriculum. These materials will be used as the principal source of study and provide comprehensive coverage of course content.

Students will have access to current textbooks and support materials through CSLA's resources in accordance with curriculum adoption procedures.

### **Curriculum Procedures:**

1. Textbook adoption cycle for the subject areas and grade level approved by CSLA's Curriculum Committee and the Board of Directors.
2. Prior to purchase, instructional software programs will be reviewed by Administration.
3. A complete inventory of all textbooks and instructional materials is to be done at the end of each school year to assist in verifying inventory accuracy.
4. Disposal of Textbooks: CS Lewis Academy will not dispose of any textbooks used without first notifying all other school districts in the state of its intent to dispose of the textbooks and a timeframe to do so in accordance with Utah Code 53A-12-207.