



*Good Foundations Academy*

***Board of Directors Meeting***

*September 12, 2022*

*6:30 PM*

**Attendees**

**Board of Directors:** Jamie Walker, Michelle Arnold, Steve Hepburn, Tom Koehler, Jed Daily

**GFA Executive Director:** Lisa Erwin

**GFA Business Administrator:** Rich Eccles

**Guest:** Micah Olsen

**Prayer:** Tom Koehler

**Minutes by:** Kathy Richins

**Approval of Minutes**

Jamie made a motion to accept the August Board minutes, Steve seconded, all voted in favor, motion passed.

**Open Forum/Updates** - None

**Business Administration**

- Finance & Accounting Report – **ending June 30, 2022**
  - Summary: A very successful year from a financial perspective, with an additional 49 days cash on hand added during the year.
  - Reporting: None
  - Balance Sheet: Days of Cash on Hand – 227 (increase of 11 from prior month)
  - Income Statement:
    - Line 013 – School Lunch Refunds
    - Line 054 – End of Year Adjustment
- Finance & Accounting Report – **ending August 31, 2022**
  - Summary: Revenues and expenses are typical for the first month of school, other than the new pavement costs.
  - Reporting: External Audit fieldwork completed
  - Balance Sheet: Days of Cash on Hand – 248 (decrease of 5 from prior month)
  - Income Statement:
    - Line 040 – School Land Trust paid 100% in July
    - Line 154 - \$81K to Morgan Pavement
    - Line 203 – Bookfair funds received from FY22
    - Line 205 – Software licenses for the new school year
- Approval of Finance & Accounting Report – Michelle made a motion to accept the June and August financials, Jamie seconded, all voted in favor, motion passed.
- Conflict of Interest forms – Rich has emailed out the form and all Board members will sign and return to Rich.

**Administrative Update – Executive Director’s Report**

- Enrollment –

- As of August 15, 2022 enrollment was 425 (first day of school).
- Since the last board meeting, GFA unenrolled 2 students that needed full day kindergarten.
- Since the first day of school, GFA has enrolled 8 new students.
- Current enrollment as of September 9, 2022 is 431 students. (Last year enrollment was 406).
- Discipline/Behavior –
  - There was one major infraction for discipline
  - There were no suspensions
- Academic Report –
  - Beginning of Year (BOY) testing is complete
  - PLC meetings are in progress. The data is being reviewed with all grade level teams and setting goals for the year.
- Upcoming Events – The Board reviewed the school’s upcoming events for September and October.

### **Policy/Strategic**

- Enrollment and Lottery Policy – Michelle updated the enrollment policy and presented the new draft to the Board for discussion and corrections. Michelle will make the discussed changes on the document and send to Lisa.
  - Michelle made a motion to accept the enrollment and lottery policy with the noted changes, Steve seconded, all voted in favor, motion passed.
- School Library Policy – A committee was formed and tasked to draft a new policy for the school from the Utah State Board of Education (USBE) approved library material model policy. The Board discussed needed changes to the draft policy. Lisa will make the changes.
  - Jamie made a motion to accept the School Library Policy with the noted changes. Michelle seconded, all voted in favor, motion passed.
- LEA Specific License – Lisa presented Camilla McCammon’s name for the Library Media K-12 position. Camilla is a licensed professional teacher, but does not have a library endorsement. Lisa is asking for a LEA specific request to allow Camilla to be librarian at the GFA school. A letter of request has been created and Jamie will sign.
  - Steve made a motion to accept the LEA specific request for Camilla, Michelle seconded, all voted in favor, motion passed.

### **School Environment**

- Board member school walk-through – Jamie did her walk-through on the first day of school and reported that there was lots of fun energy and the school was clean and decorated.

### **Other**

- BOD New Member Update – Micah Olsen is a prospective board member and he talked to the Board about his background and why he would like to be a board member.

Steve read the *Closed/Executive Session* statement to go into closed session at 7:46 PM. Michelle seconded the motion. Each Board member individually voted in favor. Motion passed.

***CLOSED/EXECUTIVE SESSION:*** *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.*

The closed session completed at 8:42 PM

**Next Meeting:** Monday, October 10, 2022, at 6:30 PM at Good Foundations Academy