

## Minutes of the Endeavor Hall Board of Directors Meeting

Thursday, January 23, 2020

### 1. Call to Order

The meeting was called to order at 5:30 p.m. by chair Brittney Cummins at Endeavor Hall Charter School located at 2614 Decker Lake Lane, West Valley City, UT.

Board Members Present: Brittney Cummins, Charlie Webster-Jewkes, Ryan Carr, Tom Huyhn, Anna Kramer (by phone)

Board Members Absent: none

Administrators Present: Simon Raubenheimer, Paige McGrath

Business Administrators Present: John Edwards, Max Meyer

Others Present: none

### 2. Public Comment: none

### 3. Action: Minutes for 2019.12.05

- a. Charlie Webster-Jewkes motioned to approve the 2019.12.05 meeting minutes. Seconded by Ryan Carr. Approved by unanimous vote.

### 4. Discussion: Training on board member responsibilities

- a. Training will be postponed until new board members are selected.

### 5. Action: Endeavor Hall 2020–21 board meeting schedule

- a. Charlie Webster-Jewkes motioned to approve the schedule. Seconded by Ryan Carr. Approved by unanimous vote.

### 6. Action: Issue request for proposal for IT services

- a. Our IT services are due for a new RFP.
- b. Anna Kramer motioned to proceed with the RFP. Charlie Webster-Jewkes seconded. Approved by unanimous vote.

### 7. Action: Hiring of a relative of an administrator

- a. In our policies, some of the language on this issue is incomplete or contradictory, so the policies will need to be updated.
- b. The school has money to hire two or three part-time paraprofessionals to help with reading, but it has been hard to find qualified applicants. Simon's wife is considering applying. Paige would supervise the position.
- c. Charlie Webster-Jewkes motioned to approve the possible hiring of a relative of an administrator. Seconded by Tom Huyhn. Approved by

unanimous vote.

**8. Administration Report:**

- a. Paige reported on the Acadience (DIBELS) numbers. 52 percent of first through third graders are making better or typical growth. Six third graders need to move out of the “well below” category.
- b. Simon reported that enrollment is at 340 students. We are hoping to add another first and sixth grade class next school year. He also shared a report that compared Endeavor Hall with neighboring schools. Science scores have dropped, which may be due to the curriculum lacking certain concepts.
- c. Regarding prolonged absences, Simon meets with those families to see how the school can help.
- d. The Utah Association of Public Charter Schools will be holding some of its training at Endeavor Hall.

**9. Business Manager Report**

- a. John presented the budget report. The expenses are on track for this point in the year. Charlie Webster-Jewkes motioned to approve the budget report. Seconded by Tom Huynh. Approved by unanimous vote.

**10. Board Chair Report**

- a. Brittany reported that a few people responded to the call for additional board members.
- b. The school will start a food bank, in consultation with the Utah Food Bank.

**11. Board Member Comments:** none

**The meeting adjourned at 6:49 p.m.**