

Minutes of the Endeavor Hall Board of Directors Meeting

Thursday, October 24, 2019

The meeting was called to order at 5:30 p.m. by chair Brittney Cummins at Endeavor Hall Charter School located at 2614 Decker Lake Lane, West Valley City, UT.

Board Members Present: Brittney Cummins, Anna Kramer, Charlie Webster-Jewkes, Tom Huynh, Ryan Carr

Board Member Absent: none

Administrators Present: Simon Raubenheimer, Paige McGrath

Business Managers Present: Max Meyer, John Edwards

Others Present: none

1. Public Comment:

None

2. Action: Meeting Minutes 2019.9.19

Charlie Webster-Jewkes moved to approve the minutes of Sept. 19, 2019, and Tom Huynh seconded. It passed unanimously.

3. Discussion: Board Member Training: Endeavor Hall Charter

Brittney Cummins shared the Endeavor Hall charter. (It is available on the school website.) The first 10 pages are fairly standard for most schools, but exhibit A is specific to Endeavor Hall. We are accountable for attaining the mission-specific goals. The board's job is to make sure the charter and school mission are followed and to hold the administration accountable to those standards.

Tom Huynh asked if the state can limit the number of charter schools. It can't, but of course new charter schools must have adequate enrollment in order to be financially viable. Two charter schools are closing because of low enrollment.

4. Action: Endeavor Hall 2020-21 School Calendar

Simon Raubenheimer presented the 2020-2021 school calendar, which is similar to the calendar of Granite School District.

Tom Huynh moved to approve, and Charlie Webster-Jewkes seconded. It passed unanimously.

5. Action: School Employee Policy Amendment: Paid Time Off Policy

Simon Raubenheimer presented an updated paid time off (PTO) policy to provide PTO to licensed part-time teachers. The current policy only covers full-time teachers, so it was proposed to allow part-time teachers PTO in line with the amount of hours they work. Tom Huynh moved to approve, and Anna Kramer seconded. It passed unanimously.

6. Administration Report:

Simon Raubenheimer presented the report, noting the following:

- Enrollment was at 342 on October 1.
- 80 percent of parents attended the fall parent-teacher conferences.

- 21 classrooms were visited in September to observe teaching of ESL strategies.

7. Business Manager Report:

John Edwards presented the budget report for September 2019. He noted that in addition to the regular report, he will add a category for Eagles Nest expenses and revenue. Brittney Cummins asked if the current budget will work with our lower-than-projected enrollment. John said it would. Line 227 is money set aside to install carbon monoxide detectors. In November, we will close our Mass Mutual account and transfer funds to Empower for our 403(b) plan.

Action: Receive Monthly Budget Report

Anna Kramer moved to approve the budget report, and Charlie Webster-Jewkes seconded. It passed unanimously.

8. Closed Session:

The motion was made by Anna Kramer and seconded by all board members to go into closed session for the purpose of discussing pending or reasonably imminent litigation.

The meeting went into closed session at 7:00 p.m.

The motion to come out of closed session was made by Anna Kramer and seconded by Charlie Webster-Jewkes.

The meeting adjourned at 7:14 p.m.