

Minutes of the Endeavor Hall Board of Directors Meeting

Thursday, February 4, 2021

1. The meeting was called to order at 5:30 p.m. by Chair: Tom Huynh at Endeavor Hall Charter School located at 2614 Decker Lake Lane, West Valley City, UT.

Board Members Present: Tom Huynh at anchor location, Debby Llewelyn, Anna Kramer, Charlie Webster-Jewkes joined electronically.

Board Member Absent: Maralee Vincent

Administrators Present: Simon Raubenheimer at anchor location, Paige Mcgrath electronically

Business Managers Present: John Edwards electronically

Others Present: Jeff Fox, Thad Phillips, Jennifer Perry, Sara Gorringer & Nefi Garcia electronically, Erin Preston at anchor location.

2. **Public Comment:** None

3. **Consent Agenda: Approval of meeting minutes 2020.12.10**

The **motion** was made by Charlie Webster-Jewkes to approve the 2020.12.10 meeting minutes and seconded by Debby Llewelyn. The vote was taken and all approved. The motion passed.

4. **Bond Discussion: Jennifer Perry-Cofounder of Endeavor Hall to explain the school's bond and how it works.**

5. **Action: Interview board candidates(s):**

Potential board members Jeff Fox and Thad Phillips both work for WVC. Anna Kramer motioned, seconded by Charlie Webster-Jewkes. All present voted in favor for both Jeff and Thad as new board members.

6. **Discussion/Action: Board Treasurer**

Anna Kramer volunteered to accept the position of Board Treasurer. Motioned by Debby Llewelyn, seconded by Charlie Webster-Jewkes. All present voted in favor for Anna Kramer as board treasurer.

7. **Approval: Sara Gorringer as Secretary to the Board.**

A temporary position until a Secretary of the Board is appointed. Discussed compensation for the position. Motioned by Debby Llewelyn for Sara to receive an hourly bonus to complete secretarial duties for the board until a board member is appointed secretary, seconded by Thad Phillips. All present voted in favor for Sara Gorringer to act as Secretary to the Board.

8. **Discussion: Cell tower presentation by Nefi Garcia with T-Mobile**

A presentation/proposal for a cell tower in the east parking lot.

9. **Discussion/Budget Amendment: Marketing Presentation-Simon Raubenheimer**

Working with Bonneville International to create 3 campaigns for marketing, and asking for approval to raise the marketing budget. Anna Kramer motioned a budget amendment to raise

the marketing budget \$3,000.00 to start a marketing campaign. Seconded by Charlie Webster-Jewkes. All voted in favor.

10. Discussion/Action: Endeavor Hall organization structure-clarification for Business Manager.

11. Action: Employee Handbook, COVID PTO policy update

Approval of part time employees coverage of COVID PTO for the remainder of the school year of 60% their earnings. Motioned to be approved for part time employees this school year only by Anna Kramer, seconded by Thad Phillips. All voted in favor.

12. Action: LEA license approval

Approval for Machaela Cowart to receive an LEA Specific License. Motion to approve by Debby Llewelyn, seconded by Charlie Webster-Jewkes. All voted in favor

13. Director's Report

School Improvement Plan: Four priorities identified.

1. School Leadership developing an improvement plan for short and long term.
2. Professional learning of staff, with formal and informal observations with follow up meetings.
3. Teacher assessments of students. Planning instruction around student data, and support with MTSS meetings.
4. Engaging families. This has been challenging this year with COVID.
 - a. Newsletter
 - b. Grade level updates from teams and teachers
 - c. SEP fall conferences-75% attendance virtually.

14. Business Manager's Report:

Charlie Webster-Jewkes motioned to approve the budget, Anna Kramer seconded. All present approved the budget.

15. Potential future agenda items:

1. Marketing Ideas and what is being done to recruit students to Endeavor Hall
2. Boiler: John/ Simon to present what can be done to tackle the problem
3. Tom to send info for agenda to Sara to create on his instruction

16. Closed Session 7:30 PM: For the purpose to discuss professional competency.

17. Adjourn 9:15 PM