

# DRAFT

## **Minutes of the Endeavor Hall Board of Directors Meeting**

Thursday, October 22, 2020

### **1. Call to Order**

The meeting was called to order at 5:30 p.m. by chair Brittney Cummins at Endeavor Hall Charter School located at 2614 Decker Lake Lane, West Valley City, UT.

Board Members Present: Brittney Cummins (at anchor location), Charlie Webster-Jewkes, Anna Kramer, Tom Huynh and Maralee Vincent attended electronically. Administrators Present: Simon Raubenheimer, Paige McGrath (electronically) Business Administrator Present: John Edwards  
Others Present: none

**2. Public Comment:** none

### **3. Action: Minutes: 2020.8.27**

A motion was made by Charlie Webster- Jewkes to approve the 2020.8.27 meeting minutes. Second by Anna Kramer  
The vote was unanimous. The motion passed

### **4. Action: EH 2021-22 School Calendar**

Administration proposed the school year calendar for the 2021-22 school year. The motion to approve the EH 2021-22 School Calendar was made by Anna Kramer. Second by Tom Huynh.  
The vote was unanimous. The motion passed.

### **5. Action: EH 2021-22 Board Meeting Schedule**

The meeting board meeting schedule for next year's board meetings was proposed. The motion to approve the EH 2021-22 Board Meeting Schedule was made by Tom Hunyh.  
Second by Maralee Vincent  
The vote was unanimous. The motion passed.

### **7. Director's Report**

Mr. Raubenheimer addressed the board regarding enrollment numbers. Kindergarten being the hardest hit grade level. The board discussed numbers of COVID cases. We

# DRAFT

are currently low and do not anticipate needing to close, at this point. We continue to take precautions and maintain preparations for possible distance learning. Administration continues to work toward improving the overall school program. Acadience Data is showing an expected amount of regression. We are seeing, however, speedy growth and progress this year.  
(See attached Report)

## **8. Business Manager Report**

### **a. Action: Receive Monthly Budget Report Action:** Business Manager's Report:

A. Monthly Budget Report: The report was not finalized due to information lag. We will receive the finalized report at our next meeting.

B. 2020-21 SY Budget Amendment : The motion was made by Tom Huynh to increase "new computers" budget line by \$22,924.00 (new amount would be \$33,500.00).  
Second by Charlie Webster Jewkes  
The vote was unanimous. The motion passed.

## **9. Board Chair Report**

Updated the board on the SCSB's approval of the charter amendment request to change the number of required board members. In the last SCSB meeting, our request to change was approved. We now are at a required 5 board member minimum

**The Meeting Adjourned at 6:42 pm**

**Attachment: Director's Report**

## **October 22, 2020 – Board Admin Report**

### **ENROLLMENT – 319**

We have enrolled 5 more students since our last Board Meeting. There continues to be interest from the community as far as attending EH. We will continue to enroll students, as this not only impacts our final "count", but positively impacts Annual Daily Membership. Although October 1 has come and gone, we are

# DRAFT

expecting another “count” which will positively impact funding.

Kindergarten is the hardest hit area, with 30 fewer students than we usually have. This is very much a Statewide trend. With a typical kindergarten enrollment, we would be at our target enrollment for this year!

## REOPENING PLAN

As stated in the school reopening plan, we will sit down by the end of November to make any necessary changes to our plans. The State and Health Department have already made some changes to quarantine and isolation periods, which we are following.

## COVID CASES

To date we have had 5 students test positive for COVID-19. One of those students is a student enrolled in the online learning program. Two of those students are siblings and were asymptomatic. After the first case, where we followed Health Department guidelines by closing for a day to sanitize, we received updated procedures to follow which allowed us to take a less drastic approach, while still maintaining an aggressive approach to sanitization.

We have had one staff member test positive. This was fortunately a part-time staff member who had no contact with students.

## PARENT-TEACHER-CONFERENCES

Despite conferences being scheduled on Zoom, we still had in excess of 75% “attendance” at conferences. This is slightly down from last year, but we still met the goal we set in our School Improvement Plan.

## SCHOOL-WIDE NEWSLETTER

After a slow start to the year, we sent out the first newsletter at the start of this month. Sally Wood (counselor) is responsible for collecting newsletter items.

# DRAFT

Please feel free to reach out to her as a Board if there is anything you'd like to have published. [Sally.wood@endeavorhall.org](mailto:Sally.wood@endeavorhall.org)

## HANDS FREE REFILLABLE WATER STATIONS

We have ordered 11 of these stations. Unfortunately, we were not the only ones ordering these ... They will be arriving mid-November.

## ENRICHMENT COMMITTEE

As a school we have spent much of our time targeting students who are achieving below grade level. We recognize a need to also focus on students at or above grade level. We recently began discussions with a select group of teachers to introduce strategies/programs that will target continued growth of these students. At this time we are looking at the following two areas:

1. ELA and Math Reach
2. Fridays as a "project" day where we focus on standards.

As we meet with grade level teams we are asking teachers to do the following:

1. Identify students who are above grade level.
2. Communicate with individual students families that their student is above grade level.
3. Communicate with families what activities are being done in order to meet their student's needs.
4. Send home ideas, or activities that these students can work at home on in order to enrich their learning experience.