

## **Minutes of the Endeavor Hall Board of Directors Meeting**

Thursday, September 29, 2022

The meeting was called to order at 5:42 p.m. by Board Member Anna Kramer at Endeavor Hall Charter School located at 2614 Decker Lake Lane, West Valley City, UT.

Board Members Present: Anna Kramer, Bryce Bolton, Jeff Fox, and Thad Phillips

Board Member Absent: Tom Huynh

Administrators Present: Simon Raubenheimer, Ludmila Nicolia and Sara Gorringer

Business Managers Present: Steve Finley

Others Present: Danielle Thompson

**1. Public Comment:** None

**2. Consent Agenda: Meeting Minutes: 5/26/2022, 6/23/2022 and 8/25/2022**

The **motion** was made by Bryce Bolton to approve all meeting minutes and seconded by Thad Phillips. The vote was taken and Anna Kramer, Bryce Bolton, Jeff Fox, and Thad Phillips approved. The motion passed.

**3. Discussion: Business Manager's report**

Report is as of the end of August. Expense wise. Everything is on track. We haven't spent as much as we normally would this time of year. 260000.00 still coming in. Close on enrollment as to what we forecasted.

**4. Action: Approval of Instructional and Library Materials Policy**

A new policy in the legislature that has passed. A **motion** to approve the Instructional and Library Materials Policy was made by Thad Phillips, seconded by Jeff Fox. The vote was taken and Anna Kramer, Bryce Bolton, Jeff Fox, and Thad Phillips approved.

**5. Discussion/Action: Reorganizing the Board**

A **motion** was made by Bryce Bolton to approve Danielle Thompson in as a board member, seconded by Thad Phillips. A vote was taken and Anna Kramer, Bryce Bolton, Jeff Fox, and Thad Phillips were all in favor to welcome Danielle Thompson as a new member of the board.

A **motion** was made by Bryce Bolton to vote Anna Kramer as the board chairperson and a second by Thad Phillips. A vote was taken and Danielle Thompson, Bryce Bolton, Jeff Fox, and Thad Phillips approved to have Anna Kramer move to the Chair position.

A **motion** was made to approve Danielle Thompson as the treasurer by Jeff Fox and seconded by Thad Phillips. Anna Kramer, Bryce Bolton, Jeff Fox, and Thad Phillips were all in favor.

**6. Director's Report**

Enrollment is hovering in the 290's. Staffing needs, we do need one more licensed Special Education teacher. We also need one or two part time Paraprofessionals and one more Support Aide.

Mr. Raubenheimer discussed what was taught during Professional Development week in August. Covering topics such as teacher/student relations, classroom management, ACADIANCE assessments, etc. Aside from Professional Development, teachers created their 180 day plans. In the month of October 8-10 SPED, Counselor, Admin and a few teachers will attend MANT De-escalation Training.

Back to school night August 18th we had 55% attendance. Our first conferences of the year were in person with more than 72% of parents attending. This number does not include the

followup conference emails that went out. During the conference we had the book fair. This was one of the most successful book fairs that we have had. Making a little more than \$5000.00 in sales (not profit).

Hydroponics STEM grant: We had one of our great teachers, Kelsey Wolf apply and received the grant. There were only 12 grants awarded in the state of Utah. There will be training involved with this grant for the teachers that will be involved.

#### **7. Discussion: Fundraising conducted by Bryce Bolton**

Many options for fundraising for schools. Bryce talked about the tiers for fundraising. Reached out to a sign company for banners for the school. T-Shirts sales might be a good fundraiser for our spirit shirts every Friday on dress down day. Anna has volunteered to do a lot of the work and getting more parents involved to help with distribution.

- Coupon Books (Bryce has reached out/hasn't heard back yet)
- Banners Sales
- Nothing Bundt Cakes
- T-shirt Sales

T-shirts and Nothing Bundt Cakes will be our two main fundraisers this year.

#### **8. Discussion: Creating parent involvement opportunities**

- Needing one more board member position.
- Trunk or Treat is scheduled for Friday, October 21, from 5-7 PM.

#### **9. Adjourn: A motion to adjourn was made by Bryce Bolton**

**The Meeting Adjourned at 6:53 pm**