



Instilling Accountability, Responsibility, & Respect.

364 North SR 198 Santaquin, Utah 84655
Phone: 801.754.3376 Fax: 801.754.3102

LEA-Specific License Policy

The purpose of this policy is to identify CS Lewis Academy's LEA-Specific licensing / endorsement requirements pursuant to the conditions outlined in Utah Administrative Rule R277-301. The following procedures are established to identify qualification requirements and guidelines for the issuance of CS Lewis Academy-LEA-Specific licensing and endorsements.

Procedure:

Educator License/Endorsement Requirements.

1. CS Lewis Academy-LEA License Eligibility Criteria. An Applicant shall:
 - a. Complete a bachelor's or higher degree in a related field of study; or have exceptional or specialized occupational experience, training, or expertise directly related to the area of assignment; and,
 - b. Complete a criminal background check including review of any criminal offenses and clearance in accordance with Rule R277-214; and,
 - c. Complete the educator ethics review described in Rule R277-301 within one calendar year prior to the application; and,
 - d. Complete the following Professional Learning Modules (linked to the USBE web site):
 - i. Educator ethics;
 - ii. Classroom management and instruction;
 - iii. Basic special education law and instruction; and
 - iv. Utah Effective Teaching Standards described in R277-530.
2. The Applicant must receive approval from the CS Lewis Academy Board of Directors in a public meeting. In considering whether to approve an LEA-specific license, CS Lewis Academy shall consider:
 - a. Director's rationale for requesting an LEA-Specific License.



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b. Whether there is an adequate supply of highly qualified and suitable licensed applicants in the license and endorsement area.

C. Whether it is necessary and appropriate for the Applicant to be in a program to obtain a Professional License.

3. A CS Lewis Academy-LEA-Specific License is valid for up to three years, subject to demonstration of adequate progress consistent with:

- a. Progress toward a Professional License,
- b. Successfully putting into effect guidance from a Mentor, and
- c. The observations and recommendations of CS Lewis Academy's Director.

4. After the term of the Applicant's LEA-Specific license, an Applicant shall obtain a Professional License.

5. A CS Lewis Academy-LEA-specific license expires immediately, if CS Lewis Academy does not employ an Applicant.

6. The Applicant shall participate in the following Mentoring Program:

6.1. CS Lewis Academy shall provide a trained Mentor who:

- a. Holds a professional educator license; and
- b. Has taught successfully for at least 3 years.

6.2. A Mentor will help the Applicant meet the **Utah Effective Educator Standards** established in Rule R277-530 by:

- a. Assisting the educator with a Self-Assessment (SA).
- b. Ensuring that the educator has a Mentor Plan (MP).
- c. Meeting regularly with the educator for coaching observations and feedback.
- d. Documenting those meetings.

Board Approve November 17, 2021



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- e. Conducting at a Mid-Year Review (MYR).
- f. Debriefing as part of an End-of-Year Review (EOYR).

6.3. The Applicant and CS Lewis Academy will jointly develop a Plan to:

- a. Transition from a CS Lewis Academy-LEA-Specific License to a Professional License.
- b. Identify applicable educational, skill, and/or content knowledge requirements for the Applicant to obtain.

7. On its website, CS Lewis Academy shall describe how many teachers have an LEA-specific license.