



## Board of Directors Meeting Minutes

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### **Athenian eAcademy**

**Tuesday, July 30, 2019**

4:30PM-6:00 PM

765 East 340 South, Suite 203

American Fork, Utah 84003

**\*\*Physical, Virtual Participation\*\***

#### GoToMeeting and Call-in information

**GoToMeeting Code:** 772-694-925, or

Dial: (866) 899-4679, or

Dial: (646) 749-3117

Name of Attendees: Amy Smith, Karen Ellingson, Gene Trombetti, Matt Throckmorton, Kami Alvarez, Tammie Bankhead, Rebecca Strait, Don Guyman, Max Meyer

Call to Order - Meeting was called to order at 4:32 pm by Dr. Amy Smith

#### 1. Review of Minutes

a. Karen Ellingson gave a review of board minutes from May 2019 and June 2019. Karen moved that the minutes be approved and it was seconded by Amy

#### 2. Financials

a. Rebecca Strait gave a review to the financials. There are 54 days of cash on hand. The school is ready for the audit and is working on Utah Grants. There is a balance of \$623,404 and Athenian was currently in the negative, but noted the experience at the Utah Military Academy, where they planned on it being negative, to be safe, and finished very much in the positive.

#### 3. CEO Report

a. Matt reported that enrollment was around 585 and that Athenian was currently undergoing the annual audit by Eide Bailly. Amy asked about teacher retention. Kami noted that it was very strong, with only one full-time teacher leaving, and she is getting married.

#### 4. Academic Director

a. Kami reported that our retention rate for teachers was great. Athenian had one teacher leave due to a marriage. (Report added to Board documents.)

b. Kami reported that initially this month there was supposed to be raw state testing data available, however, the state sent out an email that it was not yet ready.

c. Kami reported that Athenian purchased curriculum, CKLA that was recommended from the literacy department at the state office. The major goal this year is for core standard alignment.

d. Kami reported that the high school is working on adding more rigor to the high school by adding a stronger writing component. Amy asked about teacher training which Kami replied was happening in August on the 9th and 10th.

#### 5. Board Training

a. Max Meyer from Charter Solutions presented a training on board agenda setting, rules of order, getting motions moving, and board meeting minutes

b. Gene asked about who has access to recordings for a closed session. Max replied that only the board chair and board members have that access. Anyone else wanting access needs a court order.

c. Amy asked about what board members should be looking at in reviewing minutes for approval. Max explained that if anyone had concerns with anything written in the minutes, that should be raised, discussed, and corrected if the board deems necessary.

#### 6. Introduction of possible board member

a. Matt introduced the idea of adding some new board members and asked for suggestions in finding people. Matt and Karen have found it a challenge to find people willing to serve.

b. Don Guyman was introduced as a possible board member. Board members will reach out to Mr. Guyman, and schedule time to interview him before the next Board meeting.

#### VII. Update on Turn Around

a. Kami updated the board on the turn around process. The turn around team selected Catapult Learning as our outside consultant.

b. Amy asked about the timeline. Kami mentioned that there was a meeting for principals the next day, where more information is given. Specifically, Kami et al with work with Catapult in developing a full plan, which is then submitted to the State for approval. That will happen in the next couple months.

#### 7. Update on FY2020 Launch

a. Kami introduced the state's new funding source, "teacher and student success act." From this money teachers will be given the opportunity to receive an attendance incentive. Additionally, it is funding a new parent-teacher home visit program.

#### Adjourn

The meeting was adjourned at 5:32 p.m.

#### Next Meeting

August 29th @ 4:30