

Athenian eAcademy Board Meeting

Date: June 27, 2019

Call to Order: 4:36

Attendance: Karen Ellingson, Gene Trombetti, Matt Throckmorton, Lincoln Fillmore, Rebecca Strait, *Kami Alvarez*, Tracy Hendrickson

Excused: Brett Nielsen, Dr. Amy Smith

1. Review Minutes from previous Board meeting tabled, moved to next Board meeting
2. Review of financials (Rebecca Strait): Trending as normal. Reporting through May 30th. 49 days cash on hand. Net income-loss \$163k debt, as expected. Expect for the year in the positive. Balance sheet is very strong, \$600,000 range. Moving into audit season, with budget for FY19 and FY20 uploaded to State system called UPEFS.
3. CEO Report by Matt Throckmorton: Matt presents overall picture trending in healthy areas, to include enrollment, retention, teacher turnover very low, etc.
4. Academic Directors Report moved down the agenda
5. ****Training – Public Meeting Notice website****: Matt provided the training, as he has handled this website. The training is attached. A quick review of the Public Meetings requirements, then screen shots showing how to enter the website, add a Board meeting, then what it looks like to the public. Training attached
6. Review and Approval of Early Literacy Plan, presented to Board by Kami Alvarez. -Early literacy plan, which was developed by Kami, working with the Administrative teams. They developed a professional development plan, as they reviewed three years of data. One of the trends that they noticed, which they intend to focus on is 2nd grade reading. Statewide the trend is for 2nd grade to dip, with Athenian 2nd graders lower as well. The plan includes RTI to meet goals, with extensive training on DIBELS. Karen Ellingson moves to accept, Matt seconds. Unanimous vote to approve.
7. Evaluation process for the CEO: Metrics developed by Charter Solutions and used by other charters were reviewed from a previous board meeting. In addition, a survey of key staff members to evaluate the CEOs performance, to be presented to the Board. Karen moves to adopt the measures, Gene seconds the motion. Unanimous vote to approve.
8. Item number 9 on the agenda, Update on Turnaround (Kami Alvarez): The Root Cause Analysis has been submitted, forwarded to all Board members. A key weakness is found in leadership and data. An RFP has been submitted to two approved vendors, awaiting response with a proposal. Once those are received the Turnaround Committee will review, score and make a recommendation to the Board for one proposal to be accepted. Once selected a turnaround plan will be developed, taken to the Board for approval.
9. This is item 10 on the Agenda: Update on Deficiencies: Matt noted that significant progress is being made, with the final item to be the three-year fiscal average. We are trending towards finishing positive, though it will be close. We remain in a strong financial position.

10. This is item number 8 on the agenda, Teacher & Student Success Plan, presented by Kami Alvarez. The goal is to increase school performance. Kami discusses attached document. Karen notes that in Nebo School District the substitute teacher qualifications are minimal, and have we been able to increase the qualifications of our substitutes. Kami notes the challenges of finding personnel in our communities, and we have tried every idea we can think of. Karen moves to adopt the Plan, Gene seconds the motion. Unanimous motion to approve.
11. Other items: Board governance is discussed, with Karen noting the challenge of of Matt voting on items. Matt agrees and wants to add additional Board members to allow for transition, which will overall help improve Board Governance. This remains a key priority for the Athenian Board

Adjourns at 5:19PM