

Minutes for February 20, 2019 Board Meeting

Attendance: Matt Throckmorton, Gene Trombetti, Karen Ellingson, Amy Smith

Guests: Kami Alvarez, Marlene Swasey, Cherie Rucker, Tracy Hendrickson, Tammie Bankhead, Kim Ashcraft

1. Call to Order (Amy, 5:04)
2. Introduce Gene Trombetti, Board Member (Gene will have a background check between this meeting and the next.)
3. **Minutes**-Matt presented the minutes for the 10/23/2018 Board meeting. The Quorum didn't have comments or requests. Karen moves to pass. Amy seconds.
4. **Review financials**-Matt presented. Financials look good. No errors found during the audit. Rebecca submitted the first reimbursement to the Utah Grant System this week for approximately \$180,000. No approval needed.
5. **Review of SITLA Plan**- (Kami)A meeting has been scheduled for next week for approval by the SITLA committee. Meeting minutes will be presented to the board at the next Board meeting on March 7, 2019, for approval.
 - a. Review and Approval of SITLA Plan
 - i. Curriculum 60%
 - ii. Technology 30%
 - iii. Professional Development 10%
6. **Status of AeA High School**- (Matt, Kami, and Tracy) Kami presented an explanation of the Turn Around Law. Our high school is small and has a higher than average SpEd population that puts us into the bottom 3% in the state.
 - a. Gather a Team
 - b. Choose a Consultant
 - c. Appraisal
 - d. Create a Plan
 - e. Implement, Review, Revise Plan as needed
 - f. Need to be above the lowest 3% for 2 consecutive years
7. **Review of Comprehensive Board Review (Kami)**
 - a. **Strengths**
 - i. Has dedicated instructional staff
 - ii. Maintains a positive cash flow
 - iii. Maintains a steady enrollment and increasing ADM by replacing students who leave.
 - iv. Early childhood grades (K-3) are receiving quality instruction.
 - b. **Areas of Improvement Plan**
 - i. Athenian eAcademy needs to build instructional capacity beyond 3rd grade
 - ii. Not all students are receiving grade level instruction

- iii. Instructional capacity is inconsistent between sites
- iv. The board of directors needs to meet more frequently to address school needs.

c. Deficiencies

- i. Not all board members have completed a background check as required by 53G-11-402.
- ii. The board of directors have not completed required training as required by 52-4-104. Athenian eAcademy Report, February 2029
- iii. The total margin and ebt to asset ratio fails to meet the indicators in the Comprehensive School Accountability Framework (CSAF)
- iv. Student records may not be protected as outlined in FERPA (20 USC 1232g; 34 CFR 300.623) and the Utah Family educational Rights and Privacy Act (53A-13-302).
- v. Though assured to in the CSAF annual assurances, no evidence could be found that an administrator evaluation is developed or established.
- vi. Though assured to in the CSAF annual assurances, no evidence could be found that the chief executive officer is evaluated by the board of directors annually.

8. FY19 DIBELS, NWEA Data, Test Strategy for FY19-(Kami and Marlene)

a. DIBELS data 2018 MOY Data

Goal: 60% of Scholars at typical > progress (POP)

- i. 1st grade 15/32 scholars made typical or better growth from BOY to MOY
- ii. 2nd grade 17/45 scholars made typical or better growth from BOY to MOY
- iii. 3rd grade 9/28 students made typical or better growth from BOY to MOY
- iv. In total 1-3 combined 41-105=39% making typical or better growth
- v. Distance Education has 71% of scholars below growth target
- vi. Campuses have 51% of scholars below growth target

a. Testing Preparation and Plan 2019

- i. RISE Testlets
- ii. Utah Aspire Plus/ACT Preparation

9. Update on current and projected Enrollment-(Tammie)

	Current Enrollment	Intent to Return	Not Returning	New Enrollment 19-20
Ballard	123	63	1/moving	8
Delta	32	21		0
Ephraim	67	29		5
Nephi	47	19		7
Richfield	111	55		15
Tremonton	<u>158</u>	<u>78</u>		<u>25</u>
Total	538	265		60

10. Board Training: Assessment System in Utah-(Kami)

State Assessments/Grading

a. Elementary and Middle Schools

- i. Proficiency 37%
- ii. Growth 37%
- iii. English Learner Progress 9%
- iv. Growth of Lowest 25 percent 17%

b. High Schools

- i. Proficiency 25%
- ii. Growth 25%
- iii. English Learner Progress 6%
- iv. Growth of Lowest 24 percent 11%
- v. High School Graduation 11%
- vi. ACT 11%
- vii. Advanced Coursework 11%

11. Board Training: Open and Public Meetings (Matt and Charter Solutions)

- a. Quarterly meetings: Committee Assignments (Amy moves to approve and Karen seconds)
- b. Every year we have submitted surveys for Site Admins performance, this year we will do it again. In addition, we have simply discussed Matt's performance as CEO, Matt and team are preparing a more formal evaluation.
- d. Next Board Meeting is March 7 at 9 am at the State Charter School Office.

[\(https://www.utahscsb.org/\)](https://www.utahscsb.org/)

- e. FY19-20 Budget, draft up for approval at the April Board Meeting. Final FY19-20 Budget approval set for May Board Meeting (to be reviewed twice and with a 30 gap).

12. Enhanced Board Engagement: Dr. Amy Smith, Evaluation of CEO

- a. Update bylaws on how often the Board meets, bi-monthly?

13. Set Board Meetings for April and May, for FY19 and FY20 budgets

- a. FY19-20 Budget, draft up for approval at the April Board Meeting. Final FY19-20 Budget approval set for May Board Meeting (to be reviewed twice and with a 30 Gap).

14. Other Items

15. Adjourn -6:49 pm (Karen motions and Amy seconds)