



Good Foundations Academy

Board of Directors Meeting

January 10, 2022

6:30 PM

Attendees

Board of Directors: Jamie Walker, Michelle Arnold, Steve Hepburn, Tom Koehler, Jed Daily.

GFA Executive Director: Lisa Erwin

GFA Business Administrator: Rich Eccles

Guests: None

Prayer: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes

Michelle made a motion to accept the special zoom meeting minutes that approved the October minutes, dated 11/10/21. Tom seconded, all voted in favor, motion passed.

Jamie made a motion to accept the regular November meeting minutes dated 11/08/21. Tom seconded, Michelle and Steve abstained due to not being present at the November meeting, the rest voted in favor, motion passed.

Open Forum/Updates

Michelle made a motion to add an agenda item for discussion from the Audit committee, Steve seconded, all voted in favor, motion passed.

- Audit Committee - The audit committee members are Michelle and Steve. This is an independent group to look at any internal or external audits for GFA. The committee met today and Michelle gave an overview of the committee's duties. The committee is recommending to the Board that they continue to use Eide Bailey, LLP for audits. An agenda item will be on the February/March agenda to discuss and approve that request. The committee also recommended to have an agenda item in June to approve the Public Meeting and Land Trust training.

Business Administration

- Finance & Accounting Report – ending December 31, 2021
 - Summary: A new Projected Results column on the Income Statement shows the impact of the October 1st student count on State Revenues for the rest of the year. Those line items that have been changed are highlighted in yellow. The bottom line is a \$67,549 decrease in overall State Revenues.
 - Reporting:
 - Title I Desktop Monitoring completed
 - Indirect Costs completed and certified in UPEFS
 - Excess Cost Data calculated for IDEA funding
 - Capital Outlay Report, FY 21 Audited Financials & Certification letter uploaded to State Auditor's website
 - Balance Sheet: Days of Cash on Hand - 212
 - Income Statement:
 - Line 006 – FY 21 Lunch refunds to families
 - Line 154 – School was double billed for maintenance invoice

Administrative Update – Executive Director's Report

- Enrollment – Enrollment on November 8, 2021 was 402.
 - Since the last Board meeting, GFA unenrolled 6 students:

- Three students moved to Alaska (military transfer)
 - Three students moved to Arkansas (military transfer)
- Since the last Board meeting, GFA has enrolled 3 students
- The current enrollment, as of January 10, 2022 is 399.
- Discipline/Behavior Report
 - There were 3 major referrals for discipline in December
 - One referral was for aggressive behavior at recess
 - Two referrals were for threatening/intimidated behavior
 - There were 1 out of school suspension for threatening behavior
- Attendance
 - Average daily attendance in December 2021 was 91.46%
 - Average tardy rate was 3.30%
- Academic Report
 - Middle of Year (MOY) DIBELS testing is complete.
 - Testing data is being reviewed with all of the grade level teams and setting goals for the remainder of the year.
 - Middle of Year (MOY) were reviewed with the Board
- Upcoming Events – the Board reviewed the upcoming events for January and February.
- Five Year Goal #4 progress report – School Wide Character Program: Tom and some of the teachers are researching character curriculum.

Policy/Strategic

- Enrollment Policy – Jamie will rewrite the policy to include the discussion by the Board, and add to next month's agenda.

School Environment

- Board member walkthrough – Steve reported on the November walk through. Michelle – January; Jed – February.
- Christmas Party – Jamie will book a restaurant now in order to secure a venue.. Lisa will survey the staff.

Other

- BOD New Member Update – none.

Tom read the *Closed/Executive Session* statement to go into closed session at 7:32pm. Michelle seconded the motion. Each Board member individually voted in favor. Motion passed.

CLOSED/EXECUTIVE SESSION: *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.*

The closed session completed at 7:52pm. Reopened at 7:52pm to close open session.

Next Meeting - Tuesday, February 15, 2022, at 6:30 p.m. at Good Foundations Academy