



Good Foundations Academy

Board of Directors Meeting

October 4, 2021

6:30 PM

Attendees

Board of Directors: Jamie Walker, Michelle Arnold, Tom Koehler. Steve Hepburn & Jed Daily excused

Board Candidate: Nicole Trammel

GFA Executive Director: Lisa Erwin

GFA Business Manager: Rich Eccles

Guests: Kristi Knowles

Prayer: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes

Two sets of minutes were presented, the regular scheduled meeting minutes for September 13th, and an additional meeting to approve the ESSER grant application on September 27th. Michelle asked that it be noted who wrote the minutes on the September 27th minutes. Jamie made a motion to accept both sets of minutes with the addition to the September 27th minutes, Michelle seconded the motion, all voted in favor, motion passed.

Open Forum/Updates

None

Business Administration

At the time of this meeting, it is too early in the month to present financials. Two months of financials will be presented in November.

Administrative Update – Executive Director’s Report

- Enrollment – Enrollment on September 13, 2021 was 406.
 - Since the last Board meeting, GFA unenrolled 3 students:
 - 1 student transferred to a homeschool setting
 - 2 students transferred to their local public school
 - Since the last Board meeting, GFA has enrolled 1 new student.
 - Current enrollment, as of October 4, 2021 is 404
 - The Board discussed and approved closing enrollment.
- Discipline/Behavior Report
 - There was a total of 3 major infractions for discipline in September 2021
 - All three infractions were for inappropriate behavior/aggressive behavior.
 - There were no suspensions for the month of September 2021
- Attendance -
 - Average daily attendance in September 2 was 91.57%
 - Average tardy rate was 3.81%
- Academic Report – All academic aides passed the state PRAXIS Parapro exam making them Highly Qualified Paraprofessionals.

- Upcoming Events – the Board reviewed the upcoming events

Policy/Strategic

- Five Year Goal #2: Increase teacher-parent communication – Jamie reported as a parent and said parent/teacher communication is very good. All flyers are now posted on the website. Lisa said the teachers and staff are working very hard to make sure communication is going well.
- Fundraiser Policy: updated to new letterhead and dated.
 - Jamie made a motion to approve the fundraiser policy, Tom seconded the motion, all voted in favor, motion passed.
- Cash Disbursement Policy - #17 added, for Title I funds to be purchased.
 - Jamie made a motion to approve the cash disbursement policy, Michelle seconded, all voted in favor, motion passed.
- Record Retention Policy - Rich discussed the new record retention policies to abide by State rules.
 - Michelle made a motion to approve the record retention policy, Jamie seconded, all voted in favor, motion passed.
- SPED Manual - Rich addressed the SPED manual and said it is something put together by the State, that they request the Board pass and acknowledge that is what they are going to do and agree to abide by.
 - Michelle made a motion to accept the SPED manual as presented with the understanding that someone will be hired to follow the laws, Jamie seconded, all voted in favor, motion passed.

School Environment

- New website and requirements update – will discuss progress again next month.
- Board member walkthrough – Tom and Steve will both do a walk through in November.

Other

- BOD New Member Update – none
- Christmas Party – trying to find a location.

Tom read the *Closed/Executive Session* statement to close the open portion of the meeting at 7:35pm and go into closed session. Michelle seconded the motion. Each Board member individually voted in favor. Motion passed.

CLOSED/EXECUTIVE SESSION: *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.*

Closed session started at 8:00 and closed at 8:19pm

Open meeting closed at 8:19 p.m.

Next Meeting - Monday, November 8, 2021, at 6:30 p.m. at Good Foundations Academy