



Good Foundations Academy

Board of Directors Meeting

September 13, 2021

6:30 PM

Attendees

Board of Directors: Jamie Walker, Michelle Arnold, Steve Hepburn, Jed Daily, Tom Koehler

Board Candidate: Nicole Trammel

GFA Executive Director: Lisa Erwin

GFA Business Manager: Rich Eccles

Guests: Kristi Knowles

Prayer: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes

Michelle made a motion to accept the August minutes with one exception, to correct the last name of the new board candidate. Steve seconded the motion, all voted in favor, motion passed.

Open Forum/Updates

Tom asked that CRT be put on the next agenda. The Board discussed this subject and did not think there was a need for the agenda item at this time. Tom will talk with Jamie before the next board meeting if he would like it added on the agenda for October.

PTO – none

Business Administration

- Finance & Accounting Report – ending August 31, 2021
 - Summary: All budgets are all within expectations, other than Risk Management increased its rates and EPLI insurance wasn't billed last year by Heiners, so we paid both years this month.
 - Reporting:
 - Uploaded FY21 Final & FY22 Budget to UPEFS and State Auditor
 - Uploaded Q4 transparency file to State
 - Uploaded 2nd Quarter Payroll data to IRS and State
 - Balance Sheet: Days of Cash on Hand - 189
 - Income Statement:
 - Line 017 – Uniform sales
 - Line 137 – Chromebook purchase
 - Line 173 – Facility & Liability rates increased and paid up
 - Line 209 – School Musical and Open House supplies

Administrative Update – Executive Director's Report

- Enrollment – Enrollment on August 16, 2021 (first day of school) was 408.
 - Since the last Board meeting, GFA unenrolled 7 students:
 - 1 student moved
 - 1 student had conflict with mom's work and could not find new transportation

- 1 student had 10 consecutive absences and we were unable to contact family
 - 3 transferred to local neighborhood public school
 - 1 transferred to local charter school
- Since the first day of school (August 16th) GFA has enrolled 5 new students
- Current enrollment, as of September 10, 2021 is 406
- Discipline/Behavior Report – No major referrals for discipline, and no suspensions.
- Academic Report
 - Beginning of Year (BOY) DIBELS testing is complete
 - Reviewing the testing data with all of the grade level teams and setting goals for the year
 - Tier 2 small group interviews started today
 - Needing Academic Aides for substitute teaching. Kelly Services has not been able to provide substitute teachers again this year.
- Upcoming Events – the Board reviewed the upcoming events
- School Grade - none
- School Land Trust Committee - none

Policy/Strategic

- The Policy Committee reviewed the following policies: Time and Effort Policy; Maintenance of Effort Policy; GFA Anti-Harassment Policy; and Donations, Gifts & Sponsorships Policy.
 - Steve made a motion to approve the four policies with the changes on each that the Board discussed including typos and graphic changes. Michelle seconded the motion, all voted in favor, motion passed.
 - Administration will make the needed changes to the policies, add the approval date, and post on the web site.
- 5-Year Goal Progress Report:
 - Goal #1 – Promote a culture of accurate grading among teachers, students and parents. Lisa updated the Board on this goal and how it is being accomplished in the school.

School Environment

- COVID – no State guidelines have been mandated. Lisa meets every Wednesday with the Health department and will be advised of any guideline changes.
- New Website and Requirements – On October 5th a website developer will be doing a photo shoot and gathering information for a new GFA web site. Lisa asked the Board to help answer the questions needed for the new website. The Board will start an email thread to brainstorm the answers.
- Board Member Walk Through – Jed did the walkthrough in August and he thought everything was great. Tom is scheduled for September.

Other

- BOD New Member Update – Nikki has the books and Steve will get her the questions.
- Christmas Party – The Board would like to schedule the Timberline for this year's Christmas party. The date of the party was discussed. Lisa will survey the faculty on the date and then book the restaurant.
- Board meeting dinners – The Board decided not to continue providing Board meeting dinners at this time.

Michelle made a motion to close the meeting. Steve seconded the motion, all voted in favor, motion passed. Meeting adjourned at 8:11pm.

Next Meeting - Monday, October 4, 2021, at 6:30 p.m. at Good Foundations Academy