

## ATHENIAN e ACADEMY

### Board Minutes

### Tuesday, August 18, 2020

**1. Welcome**, Ron Bateman welcomed Board members, school staff, and community to the Board Meeting.

**2. Announcement** Jared Ferguson announced an error on the state posting website. There had been a date error in the title of the audio recording, and in changing the title to record the proper date, the website automatically posted the current date as the date posted, and not the initial date.

**3. Call to Order**

**4. Roll Call**

Present: Ron Bateman, Carol Andersen, Jennifer Remy, Don Guymon, Parker Fawson  
Karen Ellingson arrived at 4:34 pm

**Quorum Present**

**5. Public Comment, if any (Comments limited to 3 minutes)** no public comment

**6. Approval of July 21, 2020 Minutes.**

Note – The July audio was uploaded to the state website in a timely manner but mislabeled as August versus July 2020 meeting audio.

They were corrected but the date stamp was changed to the current date versus the original date. This needs to be noted in case of any questions on the timely reporting required by SCSB rules.

A motion to approve the minutes was made.

First: Carol Andersen

Second: Parker Fawson

Motion Unanimously carried

**7. Treasurer's Report / Financial Statements / Audit Status**

The business office has been preparing for our audit for most of the month. Our on-site fieldwork was scheduled for August 17th and 18th. This will be a virtual audit with Eide Baily. Our in-service with HUB took place on the 10th, with open enrollment for our staff concluding on the 17th. Moving forward, we will be applying for grants in Utah Grants and uploading plans and budgets for our state and federal revenue. The HR office has completed the Year-End Cafeteria Request Form for NBS, the Money Management Council Report, and will complete the annual Transparency Report this week. Days Cash on Hand: 93. The financial statements and supporting documents were discussed.

A motion to approve the Financial/Treasurers report was made.

First: Parker Fawson.

Second Carol Andersen

Motion unanimously carries

## **Unfinished Business -**

### **8. School Academics Items - School Opening**

Jared Ferguson reported that the school opened slowly with half days at first to work through concerns of the students and families regarding COVID 19.

**Staff training this month** Rebecca provided Human Resources and Health benefits training. COVID training for all staff took place before the school year started. Catapult virtual training on August 3 / 4. The staff evaluated Strong Mind and I Ready curriculums and learned how to best implement them for the student growth. There will be quarterly training with Catapult. Training will take place in October, December/January, March, and May/June. Strong Mind curriculum will be used by middle school and High School. The company's representatives have been instrumental in training the staff for its use.

**Grade Advancement Policy** Jared Ferguson presented the policy and procedure for Board approval. After discussion, a motion to approve the Grade Advancement Policy was made.

First: Carol Andersen

Second: Parker Fawson

Motion unanimously approved

Approval of School Officers for the 2020 – 2021 School Year

Superintendent - Jared Ferguson

Principals:

Ballard – Krystal Redmond

Delta - Heather Clinton

Ephraim – Pamela Larmouth

Nephi – Heather Clinton

Richfield – Pamela Larmouth

Tremonton – Tracy Hendrickson

Blended Education Administration – Natalie Smith

Special Education – Cheryl Mietchen

A motion to approve these officers and leaders was made.

First: Parker Fawson

Second: Karen Ellingson

Motion Unanimously carried

### **9. State Charter School Board**

Michael Clark is no longer with the State Charter School Board. Our progress is not covered by Greg Connell who asked for a document to be sent to him that shows meeting the demands of the March 19 letter. We need to show evidence to Mr. Connell that we have met the items set forth.

State Charter School Board meets on Sept. 10, 2020. We do not have a time yet. Board members please keep that date open. The agenda will be coming forth around September 1<sup>st</sup>. The meeting will probably be virtual.

## **New Business -**

**10. Insurance Reports** Open enrollment was presented to all employees. All eligible employees attended. Attendees participated in the program. Open enrollment closed yesterday. Benefits become effective September 1, 2020. No comments from staff were received, so apparently the staff is happy with the choices.

**11. Purchase Agent Report** Jared reported that things are going well. Supplies are coming in. Schools are receiving their materials. Heather, Kaylee, and Margo have been great in getting access to our teacher's and student's materials. All is going as well as can be. Bank reconciliations of purchases are going smoothly. Documentation of purchases is perfect according to Rebecca Strait. Jared reported that the audit has been extensive this year, and Rebecca has a strong work ethic which led to a smooth audit. Cheryl Meichen, the SPED director, was completely prepared for the audit which led to a perfect SPED audit: clean and clear.

**Closed session: An individual poll was taken to move to a closed session. All were in agreement. The closed session entered at 4:38 pm.**

**Return to Public Session** Public session reconvened at 5:22pm

**12. No other new items were presented**

**13. Motion to adjourn our meeting 5:25pm**

First Carol Andersen

Second Jennifer Remy

Motion Carries Unanimously

**The next Regular meeting scheduled will be Tuesday, September 15<sup>th</sup>, at 4:00 PM.**

Respectfully submitted,



Carol Andersen  
Board Secretary  
Athenian eAcademy