

ATHENIAN e ACADEMY
Board Meeting Minutes
Tuesday, June 16, 2020
TIME: 4:00 PM

1. Welcome

Ron Bateman welcomed the board, faculty, guests, and community to the Board meeting at 4:00PM.

2. Announcement

Jared reported the Catapult conference of June 28/29 was successful. Good attendance. A recognition by UAPCS of the board. Congratulations to the board

3. Call to Order

4. Roll Call Present:

Present: Ron Bateman, Carol Andersen, Karen Ellingson, Parker Fawson, Don Guyman Jennifer Remy,
Not Present: Gene Trombetti
Quorum Present

5. Public Comment, if any (Comments limited to 3 minutes). No Public Comments

6. Approval of May 19, 2020 Minutes.

The minutes were presented for discussion and approval. There was no discussion.
Motion to approve was requested.

First: Carol Andersen

Second: Don Guymon

Motion Carries unanimously

7. Treasurer's Report / Financial Statements

Financial statements were presented and discussed by Rebecca Strait.

Rebecca reminded us that the Business Office does audit preparation in June and July. Audit coming in the fall.

We have 62 days cash on hand.

The income and expenses were presented and discussed. Expenses are where they should be. We are right on target for the year.

After discussion, a motion was made to approve the financial statement as presented.

First: Parker Fawson

Second: Carol Andersen

Motion Carries unanimously

8. Final Budget FY 20 Adoption

After discussion, a motion was made to adopt the Final Budget for FY20.

First: Parker Fawson
Second: Carol Andersen
Motion Carries Unanimously

9. Original Budget FY 21 Adoption

After discussion a motion was made
Motion: Adopt the Budget Hearing Original Budget FY21.
First: Jennifer Remy
Second: Parker Fawson
Motion Carries Unanimously

Proposed Salary Schedule

Staff is working on the proposed salary schedule and there is nothing more to report at this time.

10. Student Academic's Report – Grade Advancement Policy

Jared Ferguson discusses the opportunity to forward students grade level. Parker suggests that Jared have a policy to help Jared make decisions. Jennifer as a parent of an advanced student supports the need of a policy.

Motion for the creation of a grade advancement policy.
First: Parker Fawson
Second: Jennifer Remy
Motion Carries Unanimously

11. Outstanding items for state agencies

- A. State Charter School Board: Jared Ferguson reports that we are prepared to contact Michael Clark for review of the letter.
- B. Board Items (state charter school board) – all board items have been met.
- C. Turn Around office has given us additional funding. School improvement plan is moving forward.

Each board member comments on the progress we have made. Catapult commented that they are impressed by the work that has been done.

12. Catapult Contract July 1 to June 30, 2021.

Jared Ferguson shares with the board the value and the costs of the Catapult contract. He shares his excitement about the relationship that has been established and goals to go forward for the next year.

Motion to approve the Catapult contract
First: Carol Andersen
Second: Don Guymon

Motion Carries Unanimously

13. Canvas / Verano (Strong Mind Partnership Potential) Menu of Items

Jared Ferguson leads the discussion that there is a need for learning management systems. Canvas is a state run system that we can use. Past use of CANVAS has not been successful for high school teachers. We are currently using Edmentum. CANVAS became free, so we started to use it again. Teachers would need professional development on CANVAS.

Google Classroom was trained during the
We have Edmentum. HS teachers have built up Edmentum over the time.
Verano – Strong Mind Partnership Potential - linked to CANVAS
Power school is another tool with strong support.

15. Leadership Training for Staff

Jared Ferguson discussed opportunities to create leadership culture. To start is a book study that will help students learn. Resilience Breakthrough is the first book studied by the leadership team.

15. Report on Coronavirus and start of school in the fall

Jared Ferguson discussed the fall school opening options based on the state's recommendations and potential future outbreak.

16. Audit Engagement Letter

Ron Bateman has put together an audit committee of Don Guymon and Jennifer Remy and himself. This committee will meet with auditors. Audit partner Ken and Mandy met with us. The audit engagement letter has been sent to the board.

Motion to approve the audit engagement letters that we have
First: Carol Andersen
Second: Jennifer Remy
Motion Carries Unanimously

17. Fraud Risk Analysis

Risk analysis has been done

Motion to Approve the Fraud Risk Analysis Report
First: Karen Ellingson
Second: Jennifer Remy
Motion carries unanimously

18. Insurance Reports Employee Benefits Same carrier Same benefits 3% increase

First: Parker Fawson
Second: Don Guymon
Motion carries unanimously

19. Charter Solutions contract ends 6/30/20.

Charter Solutions, our business back office provider, will no longer be in this business as of June 30,2020, therefore we are in a position to bring inhouse all the elements of the services they have provided to us in the past. These items include the following:

Software purchase Pelorus & data transfer 7/1/20.

Server for software. Pelorus will host fee \$150 a month.

Computer lap top purchase \$250.

Email transfer and history of Rebecca's.

Payroll, payroll taxes and payroll tax returns.

Hire Business Office personnel.

Technical services contract with H-Wire

Motion to approve the transfer of Charter Solutions responsibilities in-house

First: Carol Andersen

Second: Parker Fawson

Motion carries unanimously

A request to enter closed session was presented by Chairman Ron Bateman

Board members were polled individually.

Ron Bateman, Carol Andersen, Parker Fawson, Don Guymon and Jennifer Remy agreed to enter closed session

Karen Ellingson had left prior to the poll.

Closed Session requested in Accordance with The Utah Open and Public Meetings Act for Purposes Outlined in Law. Adjourn from Public Session

Return from executive session 6:07 pm

Motion to adjourn Board meeting

First: Parker Fawson

Second: Jennifer Remy

Motion Carries Unanimously

Meeting adjourned at 6:08 pm.

The next Regular meeting scheduled will be Tuesday, July 21,2020 at 4:00 PM