



765 E 340 S, SUITE 203
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**ATHENIAN e ACADEMY
Board of Trustees Minutes
Tuesday, March 17, 2020 4:00 PM**

Welcome

Welcome by Ron Bateman Tuesday March 17, 2020 at 4:00 pm and recognized guests Craig Frank of Utah Charter Network and Joylin Lincoln, Utah Association Public Charter Schools

Announcement - State Charter School Board (SCSB) meeting March 12, 2020

Athenian eAcademy appeared before State Charter School Board on March 12, 2020. Ron Bateman shared his gratitude for the help the State Charter School Board has given us. Jared Ferguson also shared his gratitude for the State Board as well as the AeA Board members, the Catapult Learning employees, and the staff of the school who were able to attend the meeting.

Call to Order The meeting was called to order by Ron Bateman, Chair, at 4:00PM

Roll Call	Present	Not Present
Ron Bateman	x	
Carol Andersen	x	
Karen Ellison		x
Parker Fawson	x	
Don Guymon	x	
Jennifer Remy		x (arrived after roll call)
Gene Trombetti		excused

Quorum Present

Also Present: Jared Ferguson- Superintendent, Rebecca Strait- Business Manager, Kaylee Farr-Board assistant, Craig Frank, Utah Charter Network, Joylin Lincoln, UAPCS

Public Comment None

Approval of March 3, 2020 Minutes

Carol Andersen, Secretary, presented the Minutes from the Special Meeting March 3, 2020. No changes were made, and a motion was made to approve the Minutes as presented

First: Carol Andersen

Second: Parker Fawson

Motion carries unanimously

Student Academic's Report / School Principal Report

School Principal's report will be postponed until the next Board meeting due to COVID - 19



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Treasurer's Report / Financial Statements

Rebecca Strait provided the financial statements, the bank reconciliation, bank statement and related accounting reports. During the next few months, we will gather information for the budget. The first budget draft will be presented to the Board in May for a vote in June. WPU next year is going up. Revenue will go up. Jared and Rebecca will provide projected needs for next year. They will be meeting with the Blended Ed director and SPED director. Reserves are 62 days out which is a good number. Spending for the year is at 60-67% which is where it needs to be for this time of year. Jennifer Remy, of the Board's Development Committee, commented that new LMS systems are being reviewed and she wants to make sure that funding will be included in the budgeting process.

With 1/3 of year to go, it was recommended that the school spend as little as possible. A reminder that next years' purchases cannot be made until the new fiscal year beginning on July 1, 2020.

After discussion a motion was made to accept the report and financial statements as presented.

First: Jennifer Remy
Second: Parker Discussion
Motion carries unanimously

Superintendent's Report

A Message has been sent out to all parents/students after the Governor's conference addressing COVID-19. Reporting formats have been sent out to each teacher for students during the soft closure. All AeA ACT testing has been completed and prior to the closure. Jared Ferguson and Board Education committee, Parker Fawson and Carol Andersen will be meeting to discuss further AeA academics.

Unfinished Business

State Charter School Board 3/11/19 letter

Jared reported on the current status of the updated items from the 3/11/2019 letter to AeA. He will ask Michael Clark to put a draft date on the letter for updates.

Report from State Charter School Board (SCSB) March 12th meeting.

Ron commented on the success at the State Charter School Board meeting. The Board has observed AeA's progress. A six-month extension was granted. Parker commented that he was happy with how smooth the Board meeting went. State Board members jumped up quickly to support us. They responded to what Jared had prepared. The State Charter School Board was accepting of AeA and its achievements.

Turn Around Office vs. SCSB March 2019 letter

Carol asked Jared to explain to the Board the nuances of the problems the school is facing and to describe the difference between the Turn Around Office and the State Charter School Board letter of March 2019. Jared discussed and went through what turnaround looks like with the Board in a step by step process.

AeA will be in year three of turnaround for the 2020-2021 school year. AeA could possibly request an extension for a fourth year of turnaround for the 2021-2022 school year.



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A school improvement plan has been provided by Catapult. Representatives are working extensively with all our teams. Their work has been outstanding.

The AeA academic team is comprised of Jared Ferguson, Pamela Larmouth, Tracy Hendrickson, Heather Clinton, Cheryl Mietchen and 3 parents.

Charter Compliance

Carol Andersen, Board secretary encourages the Board members to read the charter. We have a high-powered team. The charter is available on the website, for all Board members to review. We might want a charter committee.

Board Retreat will be delayed until such a time that it would be safe to have a retreat

Board Training next month's agenda

Board training will be conducted by Charter Solutions at the next Board meeting in April.

Superintendent Review Forms are due the end of April

The Evaluation Form will be emailed to each of us.

Review Email addresses of Board members.

Complete the Form and submit to Board Chair, prior to end of April 2020.

Annual review of Superintendent with Board Chair in May.

Chair to Report to Board in May 19th Board Meeting.

Committee Reports / Assignments

Academic – Parker Fawson, chair. Ron has asked Carol and she has accepted to be on this committee.

Development – Jennifer Remy, chair. Jennifer reports that she is looking into Learning Management System. Ron would like to add at least one more person to this committee.

Finance / Audit – Ron will talk with Jennifer's referral, this committee is still without a chair

Governance – Ron reminds us all that the entire Board serves on this committee.

New Business

Coronavirus–Two-week dismissal or “soft closure” 3/16 thru 3/27

COVID-19: A two-week soft closure 3/16-3/27-2020 was discussed. All staff meetings are to prepare and stay positive for students. AeA sent out a Log to keep track of all attendance and interactions with students. Campuses have a master schedule for virtual teaching.

- Pay will continue to flow to all employees.
- Staff is still responsible to be available and attentive to all students. The State is continuing full funding.
- Looking at adding licenses for ZOOM meeting.
- Teachers and Staff are sharing all curriculum ideas amongst each other.
- School will resume March 30th and then spring break will be the following week.



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- Keeping our calendar the same and waiting to hear from state leaders day by day.

Ron asks for a motion to approve the soft closure plan.

Motion: Carol Andersen

Second: Don Guyman

Motion carries unanimously

Calendar for school year 2020-2021

Board discussed the school year calendar for 2020-2021. Ron asked for a motion to approve the calendar subject to the three-and-half hour day.

Motion: Parker Fawson

Second: Don Guyman

Motion carries unanimously

School Fee/Fine Schedule 20-21 School Year

A Special Board meeting will be held March 24th and March 26th for public comment on the Fees, Fines and Waiver procedures for the coming school year. Carol Andersen discussed the fee/fine/waiver documents. Fee/fine items need to be approved before April 1st, 2020. The Board will need to attend both public discussion meetings before final approval of these documents. These Special Board Meetings will be a ZOOM virtual meeting. Ron asks for a motion to approve the fee schedule as presented in the Board packet and its presentation at the Special Board Meetings.

Motion: Parker Fawson

Second: Jennifer Remy

Motion carries unanimously

Enter Executive Session

Ron asks for a motion to enter executive session at 5:10 pm

Motion: Carol Andersen

Second: Jennifer Remy

Roll Call Vote

	<i>Yes</i>	<i>No</i>
Ron Bateman	x	
Carol Andersen	x	
Parker Fawson	x	
Don Guymon	x	
Jennifer Remy	x	

Exit executive session at 5:30 pm

Other items No other items were discussed.



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Motion to Adjourn

First: Carol Andersen
Second: Jennifer Remy
Motion carries unanimously

Meeting Adjourned 5:36 pm

Respectfully submitted,

Carol Andersen
Board Secretary