



765 E 340 S, SUITE 203
OFFICE: (385)715-5400

AMERICAN FORK, UT 84003
FAX: (385)265-4308

Minutes of The
Board of Trustees
Special Meeting
March 3, 2020 - 4:00pm

Presiding: Ron Bateman, Chair

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Carol Andersen	X	
Ron Bateman	X	
Karen Ellingson	X	
Parker Fawson	X	
Don Guymon	X	
Jennifer Remy	X	
Gene Trombetti	X	

Excused: None, All Present.

Roll Call – conducted by Ron Bateman, Chair, Carol Andersen, Secretary. A quorum was present.

Also Present: Jared Ferguson- Superintendent, Cheryl Meitchen- Special Education Director, Rebecca Strait- Business Manager, Kaylee Farr-Board assistant and Margo Walker- Office assistant.

Call to Order: Meeting was called to order at 4:05PM by the Chair. A quorum was present.

Public Comment: None.

Approval of the February 18, 2020 Minutes:

Carol Andersen, Secretary presented the minutes. The Chair requested Amy Smith's name be removed from minutes as she resigned from the Board prior to the meeting. After discussion a motion was made to approve the minutes as presented.

Motion: Parker Fawson

Second: Carol Andersen

Approved unanimously

Student Academic's Report – School Principal Report:

Regularly scheduled Board meeting on the 17th will have a principal report.

Treasurer's Report was provided by Rebecca Strait:



765 E 340 S, SUITE 203
OFFICE: (385)715-5400

AMERICAN FORK, UT 84003
FAX: (385)265-4308

Regularly scheduled Board meeting on the 17th will have a detailed report.

Travel Accident Update:

Travel Accident Policy has been received and is effective March 1, 2020. Jared Ferguson will communicate with the staff and the Board about the policy, beneficiary forms and any other needed information.

Superintendent Review Form:

An Annual Review Form was provided to the Board. The Chair proposed that Board members use the form to review the Superintendent and provide the Chair with the completed form before the end of April. The Chair will conduct the annual review with the superintendent in May and report back to the Board in the Board meeting the third Tuesday of May. The review period is for the academic year 19-20. The annual reviews will take place each year in May. Jennifer Remy suggested that the annual review form be adapted to the school administration level for cohesion. After discussion a motion was made to approve the form and adopt the procedure discussed.

Motion: Carol Andersen
Second: Karen Ellingson
Approved unanimously

Ongoing Business:

The Board discussed what the March 12th SCSB meeting will look like for them. Jared Ferguson reported on his meeting with Michael Clark and Marie Stephenson of the Utah State Charter School Board (SCSB) Monday. They reviewed the March 2019 probation letter. They suggested that the AeA Board request a six-month Probation extension. The Chair provided the AeA Board with a proposed letter, which was discussed and approved. This letter will be discussed with the SCSB at their meeting on March 12th, 2020.

An update of the March 2019 probation letter was discussed. Of the eighteen items nine have been met. Jared noted that Michael has been complimentary of the AeA Board service and compliance to date.

While AeA Board has been compliant with many of the terms in the probation letter since December, Michael Clark felt more time was needed to assure that all items are fully met.

Contract Turn Around:

AeA is in year two of a three-year turnaround process. AeA is working with Catapult Learning West, a consulting company, to accomplish the required turn around for academics. Catapult has provided positive comments about AeA's turnaround progress. AeA has had numerous meetings, six full meetings with every



765 E 340 S, SUITE 203 AMERICAN FORK, UT 84003
OFFICE: (385)715-5400 FAX: (385)265-4308

person of the organization, three meetings with the Blended Education leadership team, and one meeting with the high school team. AeA has developed a Multi-Tier System of Support (MTSS) curriculum map, and a leadership flowchart.

Charter Review:

Utah State Charter School Board is looking for assurance that AeA is compliant with its Charter. One of the areas is the Blended Education model. The Blended Education leadership team has met and discussed adding a Learning Management System (LMS) like Google classroom. These points were also addressed by Catapult.

Unauthorized Blended Education locations, not listed in our charter, are Tooele, Layton, Logan, and Cedar City. Jared has sent statements to the Education Specialists in these areas notifying parents that next school year AeA will no longer serve these locations. AeA will align our service areas with the areas listed in the Charter.

Board Committees:

The four committees listed in AeA Charter document are Academic Accountability, Development (technology), Finance, and Governance. After discussion a motion was made to appoint Parker Fawson as Chair of the Academic Accountability Committee, and Jennifer Remy as Chair for the Development (technology) Committee.

Motion: Don Guymon
Second: Carol Andersen
Approved unanimously

Executive Session: There were no items to discuss.

Other Items:

Board members, leadership staff, and representatives from Catapult will attend the Utah State Charter School Board meeting on March 12.

Motion to adjourn.

Motion: Jennifer Remy
Second: Don Guymon
Approved unanimously



765 E 340 S, SUITE 203
OFFICE: (385)715-5400

AMERICAN FORK, UT 84003
FAX: (385)265-4308

Meeting closed at 5:14pm.

Respectfully Submitted,

Carol Andersen
Board Secretary