



765 E 340 S, SUITE 203  
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Minutes of The  
Board of Trustees  
Regular Meeting  
January 22, 2020 - 4:00pm

Presiding: Ron Bateman

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Carol Andersen	X	
Ron Bateman	X	
Karen Ellingson	X	
Parker Fawson	X	
Don Guymon	X	
Jennifer Remy		X
Amy Smith		X
Gene Trombetti	X	

Excused: Amy Smith, Jennifer Remy

Roll Call – conducted by Carol Andersen, Secretary. A quorum was present.

Also Present: Jared Ferguson- Superintendent AeA, Krystal Redmond-Ballard Principal, Rebecca Strait call in- Business Manager, Kaylee Farr-Board assistant.

Call to Order: Meeting was called to order at 4:00PM by Ron Bateman. A quorum was present.

Public Comment: Kami Alvarez

Election of Board Officers:

A motion was made by the Chair and duly seconded by Parker Fawson to ratify the election of Board Officers. This business was included in the December 19<sup>th</sup> Board meeting and again in this meeting.

Approval of the December 19, 2019 Minutes:

Carol Andersen, Secretary presented the minutes. The minutes were discussed. Carol Andersen noted that the minutes have been changed to reflect Board of Trustees versus Board of Directors. There were no changes or corrections. It was moved to accept the minutes as presented.

Motion: Carol Andersen

Second: Karen Ellingson

Approved unanimously



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Student Academic's Report – School Principal Report:

Krystal Redmond Principal of the Ballard Campus provided a PowerPoint presentation and discussion of Ballard Students & Campus.

Treasurer's Report was provided by Rebecca Strait:

Rebecca discussed that Athenian eAcademy has stable finances and is doing well. All applications are completed and ready for draws. Rebecca is continuing to keep track of the budget and monitor spending. W2s and 1099s have been sent out Budget revisions are being completed now in preparation for the final Board approval. Annual money report quarterly also uploaded. Funding for extra 100 students for the fiscal year has come. Athenian should end the year with a good cash flow. Upcoming state legislature FY21 will meet for projections for the upcoming year for Board approval we are starting work on that now. After discussion, it was moved and seconded to approve the financials as presented.

Motion: Gene Trombetti

Second: Don Guymon

Approved unanimously

Review of Utah State Charter Board's March 11, 2019 Letter, Report on Meeting with the State Charter Clerk:

Jared Ferguson shared with the board that AeA had met approximately 1/3 of the requirements from USCB, that there were 9 academic improvements and 9 Board Governance items. The USCB requested that academic reports be made at each board meeting. This month we have heard from the Ballard Principal, an academic report and discussion.

USCB requested that the newly constructed Board of AeA review both the turnaround status and the Voluntary School Improvement Program and determine if there is a desire to continue to work on both programs simultaneously as had previously been determined by the prior board. We have decided to pursue both and keep our options open.

The Student Academic 's Report, provided and discussed by Jared Ferguson, Superintendent:

- Jared met with the State Charter Board, Michael and Brett. Michael and Brett are looking for data on some terms for the testing schedule for the blended ed. Michael is going to work on updating Athenians probation letter.
- The State Charter Board said Athenians' graduation rate is low. State will help us with revision letter. More terms will turn from red to green.
- There is an open dialogue with both offices of the state.
- Second year of school turnaround process.
- There will be a Catapult Training next week January 30 & 31st, 2020 Thursday and Friday. January 24th, 2020 meeting for K-3 literacy showing academic improvement.



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- Jared encourages the Board to visit campus'. He noted that Ron Bateman & Carol Andersen have visited the Nephi Campus.
- Athenian is moving forward as quickly as we can with new leadership.
- Jared recognized High School team members.

#### Check Signers:

The change in Board officers requires us to approve check signers. It is proposed we approve the following: The Chair, Treasurer, Secretary, Superintendent and Rebecca Strait as check signers.

Motion: Ron Bateman

Second: Carol Andersen

Approved unanimously

#### Calendar Committee:

It is proposed we establish a calendar committee for the school and the Board. The calendar is Athenians general organization calendar and connects the schools. Jared Ferguson has proposed Pamela Larmouth be the chair. After discussion, it was moved and seconded to approve the creation of the calendar committee and Pamela Larmouth as the chair.

Motion: Parker Fawson

Second: Karen Ellingson

Approved unanimously

#### Board Calendar:

It is important we establish a time for regular meetings of the Board. After discussion, it was decided that the Board will hold Regular meetings on the 3<sup>rd</sup> Tuesday of each month.

Motion: Don Guymon

Second: Parker Fawson

Approved unanimously

#### Travel Accident Policy - Accidental Death and Dismemberment:

We have six campuses and a corporate office in American Fork. Our employees do a lot of traveling and we have had one very sad situation. It is important we obtain insurance coverage for this travel related risk of our employees. After discussion, it was proposed we seek out a travel accident policy that might cover the risk for Board approval.

#### Background Checks:

Jared Ferguson advised that all Board members and all staff are required to have a proper background check. A form is available from the office and needs to be taken to a proper facility, police department for scanning fingerprint scanning and clearing. Ron Bateman and Carol Andersen advised that they had completed the process. The number on the form is B2014.



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Closed Session - Ron asked for a motion to enter executive session:

Motion: Don Guymon  
Second: Parker Fawson  
Approved unanimously

At 5:15 PM the open meeting adjourned to closed session.

Public session resumed: At 5:50 the session was called to order.

Motion from Closed Session:

The chair requested a motion to authorize the Superintendent of Schools and or Board Chairman to conduct the business approved in the executive session.

Motion: Gene Trombetti  
Second: Carol Andersen  
Approved unanimously

Other Business:

No other Business was presented.

Motion to adjourn.

Motion: Don Guymon  
Second: Karen Ellingson  
Approved unanimously

Meeting closed at 5:57pm.

Respectfully Submitted,

Carol Andersen  
Board Secretary