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Athenian eAcademy
Board Minutes
Tuesday, January 19, 2021
Time: 4:00 pm to 6:00 pm

WELCOME: Ron Bateman welcomed Board members, staff, and guests to the Board meeting at 4:00 PM.

ANNOUNCEMENT: Jared Ferguson expressed gratitude for the work of all Board Members and the interest of Chris Fawson in joining the Board.

ROLL CALL:

Present: Ron Bateman, Karen Ellingson, Don Guymon, Jennifer Remy. Carol Andersen present with technical difficulties

A Quorum was present.

Others attending Jared Ferguson, Rebecca Strait, Kaylee Farr, Chris Fawson.

PRESENTATION OF POTENTIAL BOARD MEMBER: Chris Fawson. Candidate Fawson expressed his desire to become a Board member. He expressed an interest in K12 education and Parent Choice. After an opportunity for discussion, Ron Bateman called for a motion to approve Chris Fawson as a Board member.

First: Don Guymon

Second: Jennifer Remy

Motion Carries Unanimously

PUBLIC COMMENT: There were no public comments.

APPROVAL OF DECEMBER 15, 2020 BOARD MINUTES: No changes or comments were made.

A motion to approve was put forth by

Chris Fawson

Second: Don Guymon

Motion carries unanimously.

Treasurer's Report/Financial Report: Rebecca Strait presented the Financial report.

During December, the business office and other admin commenced draws in Utah Grants with substantial reimbursements coming from TSSA (\$38,036.20), Title II (\$6195.11), K-12 Corona Relief



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Grant (\$15,339.38), School Turnaround and Leadership Grants (\$158,261.61). These were included in our December Allotment memo from the USBE.

In January, the business is processing and sending out W-2s and 1099s and submitting / uploading them to the SSA, IRS (FIRE) and State (TAP) web sites. All of these will be uploaded by January 31st, as required.

Other tasks to be completed in January are quarterly payroll taxes and reports, Transparency Fiscal Data upload and the DWS quarterly wage report. The Money Management Council Report was also completed in January and input into the state auditor website.

All schools will be transitioning from FASB (Financial Accounting Standards Board) to GASB (Governmental Accounting Standards Board) for final FY21 reporting and audit. They are both approved by GAAP (Generally accepted accounting principles). Board training for this was provided by Aegis and I will be attending several trainings in the next couple of months and working with the state and our accounting software people to see that we have what we need to implement GASB. This may comprise of additional software, increased audit and personnel resource allocation or support costs.

Balance Sheet:

Days Cash on Hand: 87

Days unrestricted cash as of December 31st, 2020 is \$1,206,786 representing 87 days expenditures based upon the total annual expenditure budget of \$5,071,201, divided by 365 days. Total operating cash is \$1,206,786. Total liabilities are \$93,739. Total liabilities and fund balance are \$1,260,286 with a SpEd Add-On carryover of \$13,783.

Income Statement:

Net Income is \$376,163

As of 12/31/2020, 50.00% of the fiscal year had expired.

Draws were made and received on several funding streams this month, with more coming as funds are expensed. The percentages of budget used YTD is as it should be, with expenses trending as expected for the beginning of the third quarter of the fiscal year. Through December, we expensed \$2,263,293 of our budget of \$5,071,201, which is 44.63% of our annual budget YTD, with 50.00% of the fiscal year expired.

Purchase Report: Margo Walker was pleased to report that we were able to procure the Chrome Books that had not been expected before next June. In addition, her work this month focused on resolving issues the inspector brought up for building maintenance.

Chris Fawson asked about thresholds for purchases with large invoices. Jennifer Remy commented that there is a preapproved vendor list, HWIRE being on that list, that does not require the school to go through the bid process.



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The Board must approve non contractual purchases over \$5000. A bid process must be entered if a purchase is greater than \$50,000. Ron Bateman shared that the delineation between the Board and Management is that the Board approves the budget, the administration must stay within the budget. Rebecca Strait offered that there is a budget revision period where the Board approves the revision.

Academic Report: Jared Ferguson reported that there is a goal to get all staff who wants COVID vaccinations vaccinated. He commented that Krystal Redmond's staff has already received vaccinations. Other schools are dependent on local providers for vaccinations.

MANDT training: Mandt Training is a well-known training to prepare staff to identify triggers to escalation and activities to train in de-escalation techniques. It works hand in hand with Social Emotional Learning. Three AeA staff and one Catapult staff attended Mandt Training and became certified trainers to return to train the entire staff. That training will take place February 16 and 17th.

Mid-Year assessments are continuing. These mid-year assessments will guide ongoing student learning throughout the year.

CAMPUS REPORT: Blended Education

Natalie Smith reported the state of the Blended Education report. Blended Education is a partnership between parent and school to oversee the education of the student. Families receive curriculum and support materials, licensed teachers, SPED services, field trips, and assessments. There are seven hups for these students. There are 245 students in the Blended Education Program.

Jared Ferguson commented on how Natalie had arisen to the opportunity with her wealth of background and understanding of the program, and how appreciative he was of her efforts. The Blended Education program has about half of the school's population, Jared said.

GOVERNANCE: Ron Bateman advised the Board that there is a Board training available through a link provided in the Board Packet. Each Board member is to review the training independently.

REQUEST FOR CLOSED SESSION: Ron Bateman requested the Board retire to Closed Session for the purposes of discussing Land and Property Acquisition and for the competency of a staff member. Carol Andersen polled the Board individually.

- Ron Bateman yes
- Carol Andersen yes
- Karen Ellingson yes
- Jennifer Remy yes
- Don Guymon yes
- Chris Fawson yes



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Open meeting closed at 5:06 PM

Resume Open Meeting at 5:43 PM

A request was made for any additional comments.

There were no additional comments or discussion. Ron Bateman then asked for a motion to close the meeting.

Don Guymon so moved.
Chris Fawson seconded the motion.
The motion carried unanimously.

Meeting is adjourned at 5:44 PM.
Next regularly scheduled meeting is February 16, 2021 at 4:00 PM.

Respectfully submitted,

Carol Andersen
Board Secretary