

Early Light Academy

Board Meeting

Thursday, September 26, 2019



Location: 11709 S. Vadiana Drive, South Jordan, UT 84095

Board Members in Attendance: Stephanie Schmidt, Eric Montague, David Bourne, Andrea Johnson, Jenn Lund

Others in Attendance: Kestin Wilkinson, Kim Dohrer, Brad Taylor, Keiley Bradshaw, Shannon James

The mission of the Early Light Academy is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the Stone Age to the Space Age, the Information Age and beyond.

MINUTES

CALL TO ORDER

- Stephanie Schmidt called the board meeting to order at 8:36 AM.

PUBLIC COMMENT

- There was no public present.

CONSENT ITEMS

- August 22, 2019 Board Meeting Minutes and Closed Session Affidavit, the Acknowledgement / Correction of Incomplete Audio Recording, and the September 5, 2019 Board Meeting Minutes and Closed Session Affidavit**
Stephanie Schmidt discussed with the board that a portion of the recording from the August 22, 2019 board meeting was corrupted. As a result, a portion of the meetings recordings was lost. To maintain transparency, Ms. Schmidt summarized what took place during the time of the corrupted recording.
David Bourne made a motion to approve the August 22, 2019 Board Meeting Minutes and Closed Session Affidavit, the Acknowledgement / Correction of Incomplete Audio Recording, and the September 5, 2019 Board Meeting Minutes and Closed Session Affidavit; Eric Montague seconded. Voting was unanimous and motion passed.
- New Hires**
Kestin Wilkinson reviewed new hires with the board including Anne Toller, Lacey Sevey, Melissa Ostler, and Jessica Turnbaugh.
David Bourne made a motion to approve the new hires as discussed in the directors reported; Eric Montague seconded. Voting was unanimous, and motion passed.

REPORTS

- **Financial Report**

David Bourne and Brad Taylor reviewed the financial state of the school. The school is in a great financial position for this point in the school year.

- **Director's Report**

Kestin Wilkinson presented the administrations 2019-2020 goals and priorities. Enrollment, staffing, schedule updates, and lunchroom procedures were also discussed. Health teacher, Shannon James, joined the board meeting to present the sex education curriculum to the Board. Ms. James will be the one teaching the students this curriculum.

Shannon James was present from 9:45 AM to 10:24 AM.

- **Board Report**

Stephanie Schmidt presented the boards strategic plan for 2019-2020. The strategic plan goes hand in hand with the administration's goals and priorities. The goals are 1) Build a positive and nurturing school-wide culture and climate that's inclusive of all learners; 2) Incorporate a collaborative Professional Learning Community that is data-driven and student focused resulting in students achieving at high levels; 3) Improve school-wide behavior and administrative discipline plan for consistency and reliability; build a culture of collaboration and communication; and 4) complete a 5-year financial forecast inclusive of major expenses.

VOTING ITEMS

- **New Board Member**

Stephanie Schmidt welcomed Jenn Lund to the Board of Directors. The Board is very excited to have Ms. Lund join the Board.

Andrea Johnson made a motion to approve Jenn Lund as a new board member with a three-year term; Dave Bourne seconded. Voting was unanimous, and motion passed.

- **Sex Education Instruction Curriculum and Presenter**

David Bourne made a motion to approve the sex education instruction curriculum and presenter, Shannon James; Andrea Johnson seconded. Voting was unanimous, and motion passed.

- **H-Wire Invoice**

Kestin Wilkinson and Brad Taylor discussed the H-Wire invoice with the Board. The computers from this invoice will be paid for with the School Land Trust funds.

David Bourne made a motion to approve the H-Wire Invoice; Andrea Johnson seconded. Voting was unanimous, and motion passed.

- **Credit Card Policy**

The Board discussed the credit card policy that discusses the credit card limit and the process of increasing an amount by board approval.

Taylor discussed the credit card policy including an increased credit limit and *David Bourne made a motion to approve the Credit Card Policy Andrea Johnson seconded. Voting was unanimous, and motion passed.*

Eric Montague left the board meeting at 10:40 AM.

CLOSED SESSION

- David Bourne made a motion to enter into a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a) to be held in the conference room at Early Light Academy; Andrea Johnson seconded. Motion passed unanimously; votes were as follows;
 - Stephanie Schmidt – AYE
 - David Bourne – AYE
 - Andrea Johnson – AYE
 - Jenn Lund – AYE

The board entered a closed session at 10:47 AM.

ADJOURN

- *David Bourne made a motion to exit the closed session and adjourn the board meeting; Andrea Johnson seconded. Voting was unanimous, and motion passed.*
The board meeting adjourned at 10:55 AM.

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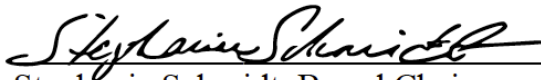


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AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).


Stephanie Schmidt, Board Chair

September 26, 2019
Date