

Early Light Academy Board Meeting Wednesday, September 23, 2020



Location: 11709 S. Vadania Drive, South Jordan, Utah 84009

Board Members in Attendance: Eric Montague, Andrea Johnson, David Bourne, Jenn Lund, Candice Mitchell

Others in Attendance: Stephanie Schmidt, Kim Dohrer, Brad Taylor, Keiley Bradshaw, Emily Johnson, Nicky White, Shannon James

The mission of the Early Light Academy is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the Stone Age to the Space Age, the Information Age and beyond.

NOTE: ON 9/23/2020, THE BOARD OF DIRECTORS MET FOR THE PUPOSE OF DISCUSSING/VOTING ON THE TOPICS LISTED BELOW. HOWEVER, DUE TO HUMAN ERROR, THE MEETING WAS NOT PROPERLY PUBLISHED ON THE UTAH PUBLIC NOTICE WEBSITE. THEREFORE, THE BOARD PROVIDED PROPER PUBLIC NOTICE AND RECONVEYED ON 10/2/2020 TO RECONSIDER THESE BUSINESS ITEMS AND TO MAINTAIN A PROPER PUBLIC RECORD. THE BOARD WILL RETAIN THE 9/23/2020 AUDIO RECORDING AND MINUTES, BUT THE OFFICIAL DATE AND RECORD FOR THE ACTIONS TAKEN WILL BE 10/2/2022.

MINUTES

CALL TO ORDER

- Eric Montague called the meeting to order at 8:36 am.

PUBLIC COMMENT

- Emily Johnson discussed her concerns about the execution of hybrid learning.
- Nicky White commented regarding communication and hybrid learning.

CONSENT ITEMS

- **August 26, 2020 Board Meeting Minutes and Closed Session Affidavit**
Eric Montague made a motion to approve the August 26, 2020 board meeting minutes and closed session affidavit; David Bourne seconded. The motion passed unanimously, and voting went as follows:

- *Eric Montague – AYE*
- *Andrea Johnson – AYE*
- *David Bourne – AYE*
- *Candice Mitchell – AYE*
- **Final Administration Transition**

The board discussed that the administration transition is complete. The former director stayed on to assist Stephanie Schmidt with projects during the summer. *Eric Montague made a motion to ratify the final administration transition, including the employee agreement for Stephanie Schmidt; David Bourne seconded. The motion passed unanimously, and voting went as follows:*

 - *Eric Montague – AYE*
 - *Andrea Johnson – AYE*
 - *David Bourne – AYE*
 - *Candice Mitchell – AYE*

Jenn Lund joined the board meeting at 8:51 am.
Shannon James was present from 8:58 am to 9:23 am.
- **Sex Education Curriculum Review Committee, Curriculum, and Presenter**

Shannon James, the health teacher at Early Light Academy, presented the sex education curriculum and committee. The curriculum will stay consistent with what was taught last year with two discussed changes. The updated sex education curriculum review committee consists of Shannon James, Janeil Jones, Tina Carper, Melissa Hanks, Shannon Berry, Anna Lynn, and Darci Cordero. The committee meets the state requirements of the same number of parents as non-parents on the committee.

Eric Montague made a motion to approve the sex education curriculum review committee, the sex education curriculum, and presenter; Andrea Johnson seconded. The motion passed unanimously, and voting went as follows:

 - *Eric Montague – AYE*
 - *Andrea Johnson – AYE*
 - *David Bourne – AYE*
 - *Jenn Lund – AYE*
 - *Candice Mitchell – AYE*

REPORTS

- **Director's Report**

Stephanie Schmidt reported on the state of the school. The discussion centered on the priorities for the 2020-2021 school year, which include incubating innovation, creating clarity, and expecting excellence. Ms. Schmidt gave an update on the progress of the school reopening plan. The school is shifting as needed for students on quarantine. The hybrid model has been very helpful in minimizing the numbers of cases among the student population. The school is consistently evaluating how the models are working and what they can do better.
- **Financial Report**

Brad Taylor reviewed the financial position of the school. The discussion focused on the current enrollment and how it impacts the school. Every school in Utah has seen

a fluctuation of students coming and going due to COVID-19. The school is in a good position for this point in the school year. Ms. Schmidt will look into marketing efforts to increase enrollment. The financial balance sheets for the school are emailed to board members each month. If any member of the board has questions on the finances, they were encouraged to reach out to the financial coordinator or Mr. Taylor.

VOTING ITEMS

- **Elect Board Officers**

The board discussed the need to fill vacant board positions and made nominations. Eric Montague accepted the position of Board President, and Jenn Lund accepted the position as Board Vice-President. All other positions remained the same.

David Bourne made a motion to approve Eric Montague as board president, Jenn Lund as board vice president, and leaving all other positions as presently constituted; Candice Mitchell seconded. The motion passed unanimously, and voting went as follows:

- *Eric Montague – AYE*
- *Andrea Johnson – AYE*
- *David Bourne – AYE*
- *Jenn Lund – AYE*
- *Candice Mitchell – AYE*

- **Elect CSBBO Officer**

The board discussed having the charter school board building officer (CSBBO) be a position rather than an appointed person. The board would like to have the board president assume the role of CSBBO.

Eric Montague made a motion to appoint the board president as the charter school board building officer; Jenn Lund seconded. The motion passed unanimously, and voting went as follows:

- *Eric Montague – AYE*
- *Andrea Johnson – AYE*
- *David Bourne – AYE*
- *Jenn Lund – AYE*
- *Candice Mitchell – AYE*

- **Appoint School LAND Trust Committee**

The board discussed the School LAND Trust Committee. The committee consists of Stephanie Schmidt, Anna Lynn, Eric Montague, Andrea Johnson, Jenn Lund, and Candice Mitchell.

Eric Montague made a motion to appoint the School LAND Trust committee as Eric Montague, Andrea Johnson, Jenn Lund, Candice Mitchell, Stephanie Schmidt, and Anna Lynn; Candice Mitchell seconded. The motion passed unanimously, and voting went as follows:

- *Eric Montague – AYE*
- *Andrea Johnson – AYE*
- *David Bourne – AYE*
- *Jenn Lund – AYE*

- Candice Mitchell – AYE
- **Amended Child Abuse and Neglect Reporting Policy, Amended Electronic Resources Policy, Snow Removal Contract, and LEA Specific Licenses**
 The board reviewed the provided materials for the amended child abuse and neglect reporting policy, the amended electronic resources policy, the snow removal contract, and the LEA specific licenses.
Eric Montague made a motion to approve the amended Child Abuse and Neglect Reporting Policy, the amended Electronic Resources Policy, the Snow Removal Contract, and the LEA Specific Licenses; Jenn Lund seconded. The motion passed unanimously, and voting went as follows:
 - Eric Montague – AYE
 - Andrea Johnson – AYE
 - David Bourne – AYE
 - Jenn Lund – AYE
 - Candice Mitchell – AYE

CALENDARING

- Next Board Meeting – October 28, 2020, at 8:30 am

CLOSED SESSION

- *Eric Montague made a motion to enter into a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) to be held electronically; Jenn Lund seconded. The motion passed unanimously, and voting went as follows:*
 - Eric Montague – AYE
 - Andrea Johnson – AYE
 - David Bourne – AYE
 - Jenn Lund – AYE
 - Candice Mitchell – AYE

Nicky White and Emily Johnson left the board meeting at 10:15 am.

Entered closed session at 10:15 am.

- *Eric Montague made a motion to exit the closed session and return to the open meeting; David Bourne seconded. The motion passed unanimously.*

Adjourned closed session at 10:56 am.

The board discussed additional options to assist online students in feeling a part of the student community.

ADJOURN

- Eric Montague discussed that the posting for this meeting was incorrectly posted. During the next board meeting, the board will review board business that was taken place during this meeting.
Eric Montague made a motion to adjourn the board meeting; David Bourne seconded. The motion passed unanimously.
 The board meeting adjourned at 11:00 am.

**Early Light Academy
Board Meeting
Wednesday, September 23, 2020**

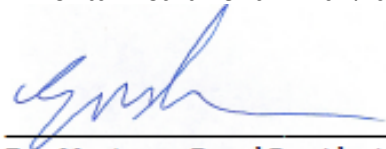


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AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).


Eric Montague, Board President

September 23, 2020
Date