

Memorandum of Understanding

Between Career Path High School and Davis Technical College

Background

This MOU outlines an agreement between Career Path High School (CPH) and Davis Technical College (Davis Tech) regarding accountability measures to be reported to the Davis Technical College Board of Trustees. The accountability measures will, as much as possible, mirror those proposed by the Utah State Charter School Board (USCSB).

Term

This MOU will take effect upon approval of the CPH and the Davis Technical College Board of Trustees, and will remain in effect for 3 years from that date.

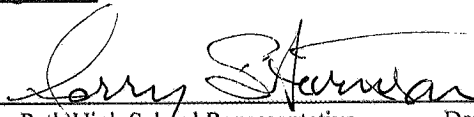
Career Path High Agrees to:

1. Report the accountability measures described in Attachment 1 to the Davis Technical College Board of Trustees in writing at the regularly scheduled College Board of Trustees spring meeting.
2. Report current enrollment, accomplishments from the prior school year and institutional goals in writing the Davis Technical College Board of Trustees at the regularly scheduled College Board of Trustees fall meeting.
3. Provide monthly written reports of current enrollment in CPH, enrollment of CPH students in Davis Tech programs, safe schools violations, and significant CPH events to be included in the consent calendar for all regularly scheduled Davis Technical College Board of Trustees meetings.


College Agrees to:

1. Provide CPH access to regularly scheduled Davis Technical College Board of Trustees meetings as outlined above.
2. Provide CPH with assistance in the design and layout of the reports as requested.
3. Engage in ongoing discussions of additional services for CPH students beyond those offered to students from other high schools.

Signatures



Career Path High School Representative Date

 Darin Brush 1 Feb 2022

Davis Technical College President Date

Attachments

1. Accountability Measures

Attachment 1

School Achievement	
Performance Indicator	Measure
Existence of SMART academic and mission specific goals in the Charter	Charter School goals meet the following criteria: <ul style="list-style-type: none"> • Evidence or research based • Relevant to school's mission and vision • Can be measured; data is available • Appropriate to school's target • Contains an overall academic focus
Charter school goal review	School regularly reviews progress on charter goals.
Charter school goal achievement and progress	School meets or is making progress on all goals in the charter.
Student Enrollment in Davis Tech Programs	School meets student enrollment-in-Davis-Tech-program goals as set by the CPH Board.
Student Success	<ul style="list-style-type: none"> • School tracks student progress percentage in Davis Tech programs and ensures students maintain adequate progress (at least 70%). Student Improvement Plans are used if a student drops below this standard. • School ensures once students are enrolled in a Davis Tech program, they maintain a continuous schedule without breaks between courses.

Enrollment	
Performance Indicator	Measure
Transfer rate	End of year transfer rate is less than or equal to 20% and no more than 4% higher than prior year's rate.
Retention rate	Year to year retention rate is greater than or equal to 60% and no more than 7% lower than prior year's rate.
Enrollment trend	October 1 count is greater than or equal to prior year.

Finance	
Performance Indicator	Measure
Unrestricted days cash on hand	Maintain at least 30 days unrestricted cash on hand.
Debt to asset ratio	Maintain a debt to asset ratio of less than or equal to 1.
Current ratio	Maintain a current ratio of greater than or equal to 1 with a positive trend.
Audit findings	No material audit findings.

Governance	
Performance Indicator	Measure
CPH Board training	All CPH Board members participate in a minimum of 3 board trainings a year including one on open and public meetings. (§52-4-104)
Background checks	All CPH Board members have background checks on file. (§53G-11-402)
CPH Board membership	Maintain number of board members as specified in charter.
Noticed Meetings	All meetings are properly noticed. (§52-4-202)
Meeting Recordings	Recordings available for all meetings within 3 business days of holding the meeting. (§52-4-203)
Meeting Minutes	Draft minutes are available for all meetings and are posted within 30 days of the meeting. (§52-4-203)
Closed Meetings	If meetings are closed, they are done according to §52-4-204 through §52-4-206
Administrator's Report	Director reports to the CPH Board at every regularly scheduled board meeting.
Administrator's Expectations	CPH Board has written expectations for executive director.
Annual Administrator Eval.	CPH Board conducts an annual evaluation of the executive director.
CPH Board Financial Review	CPH Board receives a monthly financial report. (§53G-7-309)
Internal Controls	The school has identified and implemented generally accepted financial internal controls.
Procurement	State-accepted procurement practices are implemented and adhere.