

FALLBROOK UNION HIGH SCHOOL DISTRICT



REQUEST FOR QUALIFICATIONS/PROPOSALS (RFQ/P) #2122-03

ADDENDUM #1 AND QUESTIONS & ANSWERS

ISSUED: JUNE 24, 2022

FALLBROOK UNION HIGH SCHOOL DISTRICT

ADDENDUM #1

This addendum consists of the following RFQ/P revisions issued June 13, 2022 & issuance of the District responses to the pre-proposal questions received:

- **REVISE & REPLACE – RFQ/P page 1 “Interested firms should submit”**
Interested firms should submit **one electronic** copy of their response to this RFQ as described herein, to:

Sheere Bishop-Griego, Director of Procurement and Contract Management – Consultant

Responses are due no later than 3:00 PM on June 30th, 2022

Via the District’s Secure Bids Website noted below:

<https://colbisecurebids.com/o/fuhsd/RFQP2122-03-GeotechServices>

- **REVISE & REPLACE – RFQ/P page 6 “Section III. Proposal”**
Proposals are limited to 25 single-sided pages using a minimum 11-point font, excluding resumes (which should be included in an appendix) but including the cover letter and schedule of fees.
- **REVISE & REPLACE – RFQ/P page 7 “Section III. Proposal d. Cost Proposal (8 pages maximum)”**
Provide a current schedule of fees of all hourly labor rates, other direct costs (i.e. laboratory tests, equipment, supplies and materials) and any mark-up on subconsultant and subcontractor prices, general conditions, and all other categories of costs, expenses, fees, or charges that you anticipate will be part of the detailed cost proposal to complete the Services, as defined in “II. SCOPE OF SERVICES” for all projects as defined in “I. GENERAL a. Project Description”.

If billing rates are anticipated to increase during the project duration, the escalated costs must be clearly indicated and included in the cost proposal. Hourly rates should include all costs associated with the proposed work, including but not limited to salary, travel, mileage, car allowances, cell phones, insurance, home office expenses, overhead, profit, computers, tablets, office supplies, and all other related costs of doing business. Include a schedule of fees for any additional services (not proposed as part of the projects scope of work) as an additional appendix. Itemize any expected reimbursable expenses and include them in the schedule of fees. Only people and positions listed in the final accepted cost proposal will be allowed to work on the projects unless authorized by the District in writing in advance.

END OF ADDENDUM #1

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DISTRICT RESPONSES TO PRE-PROPOSAL QUESTIONS:

- 1) In the indemnity clause, would FUHSD consider removing “or sole” from the sentence below (“or sole” highlighted below)? The reason being this will more narrowly define indemnity and limit the indemnity to only damages caused by a Firm’s negligence.

Answer: The District will have legal counsel review if the firm that submitted this question is ranked the highest firm after review & ranking of all submittals received.

- 2) In the same sentence below, would FUHSD consider inserting “reasonable” (highlighted below) to allow for a narrower legal expenses clause?

Answer: The District will have legal counsel review if the firm that submitted this question is ranked the highest firm after review & ranking of all submittals received.

- 3) Would FUHSD please consider adding California Civil Code 2782.8 to the end of the indemnity clause in contract? As this code allows design professionals (architects, engineers, land surveyors and others) to limit the duty to indemnify, including the cost to defend and be liable for only their percentage of fault.

- The indemnification specified herein excludes Testing Consultant’s liability as to the active or sole negligence or willful misconduct of the District. The foregoing shall include without limitation, reasonable attorneys’ fees, experts’ fees and costs, investigation expenses and costs incurred by the District, and any defense afforded pursuant to this paragraph will be provided by counsel acceptable to the District.

Answer: The District will have legal counsel review if the firm that submitted this question is ranked the highest firm after review & ranking of all submittals received.

- 4) Vocational building: will there be any new structural foundations or other improvements that will require geotechnical engineering recommendations/support for this project?

Answer: No new structures are proposed on the existing 400 “Vocational” Building; therefore, no geotechnical engineering recommendations or support will be needed.

- 5) Infiltration testing: are preliminary locations for infiltration devices known at this time – how many locations and where? At what depth will infiltration be performed (which would define the depth of our testing)? If this information is not available, could we assume that we will perform two 5-foot-deep infiltration/percolation test: one within the proposed landscape areas north of the ATP CR building and one within the proposed landscape area east of the proposed AC parking at the southeast corner of the site? This level of testing would provide preliminary infiltration rates for the upper site soils within the areas tested.

Answer: No infiltration tests are needed. All storm drain design is being tied into existing storm drain system.

- 6) Are there any geotechnical reports available for any of the existing improvements within or adjacent to the project site?

Answer: No, there are no geotechnical reports available of the existing improvements.

- 7) On page 6 of the RFP, it states in the heading for the Cover Letter that it should be one page. At the end of the cover letter instruction section however, it states it should be no longer than two single-sided pages. Can you please confirm which number is correct?

Answer: Cover Letter shall be no longer than two single-sided pages.

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- 8) Will cover and back pages be counted towards the 18-page limit?

Answer: No.

- 9) The RFP mentions in Section II of the Scope of Services that the District is requesting geotechnical design services. However, the sample agreement is for project testing and special inspection services and in the last Section I A, it says the design services have already been done for this project. Can you give confirmation of the required scope of services?

Answer: *The Architect of Record (AOR) has designed the projects. Geotechnical Consultant is not responsible for design, however, is responsible for conducting all necessary borings, investigations and testing to generate a comprehensive geotechnical report suitable for submittal to the California Geological Survey for all the projects described in Section 1a of the issued RFQ/P.*

- 10) Would you like our laboratory test rates submitted in an appendix?

Answer: Yes.

- 11) Would FUHSD consider electronic submittals in lieu of hard copies considering the production cost and delivery?

Answer: Refer to "Addendum #1" for response.

- 12) As the Proposal states section a. Cover Letter (1 Page) but also states the Cover Letter shall be no longer than two single sided pages, could you please clarify the page limit for section a. Cover Letter?

Answer: Refer to "Question #7" for response.

- 13) The RFQ/P states at Section III.a the cover letter is 1 page but at the end of the paragraph III.a it states the cover letter should be no more than two single-sided pages. Which is correct?

Answer: Refer to "Question #7" for response.

- 14) On page 7 of the RFP, the Cost Proposal section says it should be 1 page. However, in that section, you request a current hourly rate sheet along with our fee schedule. Can you confirm that the hourly rate sheet does not fall under the one-page requirement for the cost proposal?

Answer: Refer to "Addendum #1" for response.

- 15) The RFQ/P says that the Cost Proposal section is limited to one page, with additional space in the Appendix for a current hourly rate sheet for additional services. To include all the required information and fees for this section, we are finding our response to be more than one page. Can the Cost Proposal section be more than one page?

Answer: Refer to "Addendum #1" for response.

- 16) Section III.d Cost Proposal states that there is one page for this section. We will need to include schedule of fees for the personnel and the laboratory testing so there will be more than one page. Can the additional pages be placed in the appendix of the proposal?

Answer: Refer to "Addendum #1" for response.

END OF Q&A