

## **Minutes of the Endeavor Hall Board of Directors Meeting**

Thursday, April 28, 2022

The meeting was called to order at 5:30 p.m. by Chair Tom Huynh for Endeavor Hall Charter School located at 2614 Decker Lake Lane, West Valley City, UT.

Board Members Present: Tom Huynh, Anna Kramer, Debby Llewelyn, Jeff Fox, Thad Phillips and Bryce Bolton

Board Member Absent: Endealecia Lovato

Administrators Present: Simon Raubenheimer

Business Managers Present: Steve Finley

Others Present: Sara Gorringer

**1. Public Comment:** None

### **2. Approval of Minutes for 3-24-2022**

The **motion** was made by Debby Llewelyn to approve the 3-24-2022 meeting minutes and seconded by Jeff Fox. The vote was taken, Tom Huynh, Anna Kramer, Debby Llewelyn, Jeff Fox, Thad Phillips and Bryce Bolton voted to approve the minutes. **Motion** passed.

### **3. Business Manager report:**

**Monthly finance report was presented by Steve Finley.** Steve went over the budget and percentages of where we are financially. We are looking ok as far as expenses for the year. May 11th Spring Finance Training is coming up-will know more for next year's budget. A **motion** was made to **approve** the monthly budget report by Ann Kramer, and **seconded** by Thad Phillips. A vote was taken, Tom Huynh, Anna Kramer, Debby Llewelyn, Jeff Fox, Thad Phillips and Bryce Bolton approved the budget. **Motion** passed.

**4. Action-Land Trust Funds:** Funds will be used to supplement the salary of our ELL teacher and other ELL needs. A **motion** was made by Anna Kramer and **seconded** by Debby Llewelyn. A vote was taken, Tom Huynh, Anna Kramer, Debby Llewelyn, Jeff Fox, Thad Phillips and Bryce Bolton approved the Land Trust Funds. **Motion** passed.

**5. Action-Approval of amended fee schedule for the 2023 SY:** Parents must sign up for direct withdrawal for monthly aftercare tuition fees if they are not eligible for a fee waiver. A **Motion** to **approve** the amended fee schedule was made by Anna Kramer and **seconded** by Bryce Bolton. A vote was taken, Tom Huynh, Anna Kramer, Debby Llewelyn, Jeff Fox, Thad Phillips and Bryce Bolton all voted in favor. **Motion** passed.

**6. Action-Approve the updated attendance policy:** Update the attendance policy to reflect that an absence must be excused within seven days. A **motion** to accept the updated attendance policy was made by Debby Llewelyn, a **second** was made by Bryce Bolton. A vote was taken, Tom Huynh, Anna Kramer, Debby Llewelyn, Jeff Fox, Thad Phillips and Bryce Bolton approved the attendance policy. **Motion** passed.

**7. Action-Approve Discipline Policy:** The policy has been condensed to make it easier to read, and understand. Anna **motioned** to approve the discipline policy as presented, a **second** was made by Thad Phillips. A vote was taken, Tom Huynh, Anna Kramer, Debby Llewelyn, Jeff Fox, Thad Phillips and Bryce Bolton to approve the discipline policy. **Motion** passed.

**8. Discussion-Dress Code Policy:** Administration took a survey in regards to our school uniform. 60 percent of the parents that took the survey said they would be in favor of changing the dress code. Parents are asking for a dress down day and adding Navy to the colors, because black is hard to find. Also asking for polo dresses and/or leggings/jeggings. Anna is asking the board to research the uniform and come up with suggestions for May's board meeting.

**9. Director's report:**

- The Parent Satisfaction Survey was sent out; over all responses, 75% were happy with all questions asked. Parents would like to see more catering to student individual needs. We are looking at what we can do to better our school.
- Four teachers are leaving at the end of the year due to the fact that they have moved further away. We have a few positions to fill including maintenance, para and aid positions.
- Governor Cox visited with the first lady for their quarterly service project and donated school supplies and hygiene kits for all students.
- Next year's enrollment is looking stable.
- Lavinia Sapoi is a finalist for Rookie Teacher of the Year with UAPCS.

**10. Potential future agenda items:**

- Action: Uniform vote
- Speed Zone

**11. Adjourn:** Anna Kramer made a **motion** to adjourn. Tom Huynh, Anna Kramer, Debby Llewelyn, Jeff Fox, Thad Phillips and Bryce Bolton were all in favor.  
Meeting adjourned at 7:14 PM.