

## **Board of Directors Meeting: April 20, 2022**

*Meeting called to order by Erin Patterson 7:30 pm. The meeting is being held at CS Lewis Academy. The date is 4/20/22. Roll Call: Erin Patterson, Reuben Jimenez, Devin Leavitt, Diane Nelson, Tyler Moore, Evelyn Simons.*

### **1. No Public Forum**

### **2. Approve Minutes**

- Devin makes a motion to approve last month's minutes.
- Rueben Seconded it.
- Motion passed unanimously

### **3. Executive director report**

- Current school enrollment numbers are 298 due to two families relocating.
- NExt year is up to 316 students for the current enrollment. There are 2 students in the queue waiting for next year's packets to be submitted.
- Online school is not approved for next year, but the state online board could potentially approve it in June. We might have the option to change it within our own charter, Diane is calling the state tomorrow to see if that's a possibility. If we do that route we will need to find a teacher to be over that online portion K-12.

### **4. Review and On Vote By Law Amendments**

- We found a copy of our most recent Bylaws from 2018. They were never submitted. They are now signed and turned into Erin. Erin will submit it to the state and send a copy to Shawn so he can post it on the school website.
- There are a few suggested amendments that Royce put together that we are reviewing tonight for a vote. After we vote, if the motion to approve passes then we will update the bylaws and post on the website for the public for two weeks and then we will resubmit the updated version to the state.

- I. Section 4.1 Strike the Subordinate Clause " When the board is at its highest capacity."
- II. Section 4.3 Strike " The Director of Education may attend in the place of the Executive Director when circumstances allow."
- III. Section 4.5 Add a comma after the word " preferred".
- IV. Section 4.5.1 Strike the introductory phrase " Upon request" from the second sentence.
- V. Section 4.5.1 Strike the phrase " or the exact contents".
- VI. Section 4.5.3 Strike the first sentence and replace it with " The candidates receiving the most votes for the seats up for election shall become member of the Academy Board."
- VII. Section 4.5.5 Strike the introductory phrase, " Following each election or appointment."
- VIII. Section 4.6, Strike the sentence, " The Executive Director shall attend all Academy Board Meetings in an advisory capacity."
- IX. Section 4.7 Strike this section.
- X. Section 5.1 Insert the word " or" after " Articles of Incorporation".

- XI. Section 5.8 Strike the second sentence.
  - XII. Replace the term “ Chief Administration Officer” or “ CAO” with “ Board President” throughout the entire document.
  - XIII. Section 6.2 Strike the words “ and carry out its policies under the direction of the Board.”
  - XIV. Section 7.1 Replace the word “ Association” in the finance sentence with the word “ Academy”.
  - XV. Section 7.3 Change “  $\frac{2}{3}$ ” to “ a simple majority”.
  - XVI. Section 7.4 Move the comma between the words “ without” and “ cause” to after the word “ Cause”.
  - XVII. Section 7.5 Change the word “ provide” in the penultimate sentence to “ provided”.
- Evelyn made a motion to approve amendments to board Bylaws.
  - Devin Seconded it.
  - Motion approved unanimously

#### **5. Bank Signing Information**

- We need to approve new signers to make sure that we have other people to cover our bank account incase of an emergency.  
Diane is already on the account.
- Evelyn made a motion to approve adding the Board President to the account.
  - Rueben Seconded it.
  - Motion passed unanimously.
- Devin made a motion to amend the previous motion by adding the Treasurer to the bank account as well.
  - Evelyn seconded it.
  - motion passed unanimously.

#### **6. Committee Reports**

- A. *Finance Committee*: Executed fraud audit and it passed with flying colors.
- B. *Governance and Policy Committee*: There are no new policies today, but they will have 5 or 6 for next month. They are currently working on the following policies; Assessment Monitoring, Grievance Policy and Recess Policy. Diane will also have two policies to bring as well.
- C. *Academic Committee*: The park night Celebration that they had last month went well. The information was clear and good. There was a lot of positive feedback. Also, Rise testing started today.

#### **6. No Closed Session**

Evelyn made a motion to adjourn at 7:52 pm.