

## **FALLBROOK UNION HIGH SCHOOL DISTRICT**

**DATE:** March 15, 2021

**TOPIC:** California Department of Public Health (CDPH) - COVID-19 Guidance Checklist and COVID-19 Safety Plan

**ACTION**     X     **CONSENT**                      **INFORMATION**                     

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### **BACKGROUND INFORMATION:**

On October 26, 2021, the District Board of Trustees voted unanimously to reopen the District schools in a hybrid model if state and CDPH guidelines at the time allow it. The guidelines are based on the California's Blueprint for a Safer Economy.

### **CURRENT CONSIDERATIONS**

Board approval of the California Safety Plan (CSP) is required under AB86: COVID-19 Relief and School Reopening, Reporting, and Public Health Requirements. The Plan must be posted on the website by April 1, 2021.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **ALIGNMENT WITH LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)**

Implementation of the CSP supports the District's effort to provide a safe environment for all students, staff and parents.

### **RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve the CDPH COVID-19 Guidance Checklist and COVID-19 Safety Plan, as presented.

**Ilsa Garza-Gonzalez**  
**Superintendent**



## FALLBROOK UNION HIGH SCHOOL DISTRICT

California Department of Public Health (CDPH)

### COVID-19 GUIDANCE CHECKLIST and COVID-19 SAFETY PLAN (CSP)

Fallbrook Union High School District's [COVID-19 SCHOOL GUIDANCE CHECKLIST](#) has been completed. In addition, the [COVID Prevention Plan \(CPP\)](#) required by CalOSHA has been approved by the District's Board of Education and posted on the website.

It is the decision of the Board of Education that the District learning models are:

- Traditional model: all students physically on campus everyday
- Hybrid distance learning model: cohorts of students physically present on alternating days while other students join instruction online from a remote location
- Distance learning model: all students online

On October 26, 2020, the District Board of Education voted unanimously to reopen the District schools in a hybrid model if state and CDPH guidelines at the time allow it. The guidelines are based on the [CA's Blueprint for a Safer Economy](#).

<b>PURPLE TIER</b>	<ul style="list-style-type: none"><li>• Distance learning for all students.</li><li>• After school on campus learning opportunities through ASSETS following small cohort guidance.</li></ul>
<b>RED TIER</b>	<ul style="list-style-type: none"><li>• Stable cohorts of students on campus accessing distance learning in a learning hub setting. Cohorts limited to special education students, English language learners in levels 1 -3, migrant students, foster youth, homeless youth, and other populations with unique needs. No more than 25% of the student population will be served in this model. A maximum ratio of 14 students to 2 adults (14:1)</li><li>• After school on campus learning opportunities through ASSETS following small cohort guidance.</li></ul>
<b>ORANGE TIER</b>	<ul style="list-style-type: none"><li>• Hybrid distance learning model for all students.</li><li>• Students attend school in cohorts two times per week. Fridays online. Period 0 and Period 7 online.</li><li>• Parent choice between distance learning and hybrid distance learning.</li></ul>
<b>YELLOW TIER</b>	<ul style="list-style-type: none"><li>• Traditional model, all students on campus.</li><li>• Parents/guardians have the option of placing their student in an online independent study program.</li></ul>

## **STABLE GROUP STRUCTURES:**

In the RED TIER, stable cohorts of students will be invited to return to campus to participate in a learning hub setting. Stable cohorts will be limited to a maximum of 16 individuals (students and staff) per classroom hub. Students may physically come to school to participate in learning hubs two times or four times a week depending on need and space availability.

These hubs are not equivalent to the return to in-person, direct instruction. Rather, specific students, based on need, will be physically present on campus to allow for their full participation in the distance learning program with additional support from an adult and, in some cases, our paraeducators.

Students who may be invited participate in learning hubs include, but are not limited to:

- Students with an individualized educational plan (IEP)
- English language learners
- Migrant students
- Foster youth
- McKinney-Vento youth
- Military youth
- Students who have not been able to connect from home for varied reasons
- Students who do not have a safe and quiet space to study

In the ORANGE TIER, school sites will reopen to in person instruction following a hybrid distance learning model. In the 2020-2021 school year, families will be able to opt out of this model and continue in a distance learning model without an impact to their child's schedule. Once numbers are finalized, the students previously participating in learning hubs will be invited to physically attend schools four (4) days per week. All other students will attend school two (2) days per week. Students will attend three classes per day to minimize movement between classes. Instruction on Fridays will be asynchronous.

The District has secured individual kits for elective classes that require the use of specialized equipment to minimize contact between groups. Seating arrangements differ period to period to allow for cleaning and minimize contact between groups.

## **ENTRANCE, EGRESS, and MOVEMENT WITHIN THE SCHOOL**

Please note: Upon a return to campus for learning hubs (red tier) or in-person instruction (orange tier), each school site will provide additional, site specific communication related to the arrival and departure procedures. They will all include aspects of the following:

- Designate routes for entry and exit using as many entrances and exits as practicable to appropriately decrease crowding at entry and exit points.
- Instruct drivers to remain in their vehicles, to the extent possible, when dropping off or picking up students.
- Provide supervision to disperse student gathering during school arrival and departure.

- Place marking on the ground to facilitate physical distancing of six feet or more at all school entry and exit points.
- Assign staff to direct these activities and monitor compliance.

## **FACE COVERINGS and OTHER ESSENTIAL PROTECTIVE GEAR**

As an essential business, the District will follow the guidelines in the most current County Health Order. The current health order states each essential business shall require all employees/on-site contractors (hereinafter referred to as employees) to have possession of a face coverings and wear them when in the business facility. All employees will wear face masks/shields as recommended by the CDPH.

- Face coverings and/or masks shall be worn at all times by students and employees while at the worksite.
- Disposable masks will be provided by the District. When cloth masks are provided to the employee by the District, disposable masks will no longer be made available. It is the employees responsibility to bring the cloth face mask to work. Employees may bring their own masks to work. All masks must comply with CDPH recommendations.
- Students will be provided cloth masks. Disposable masks will be provided for students without a mask.
- Students will wear masks on buses while being transported to and from school or school events.
- Employees should communicate with their direct supervisor when there is a concern related to face coverings/masks. When there is no response to their concern, the employee may contact their union representative.
- The District will ensure that any employee that has direct contact with the public at all District facilities will have appropriate protective equipment/barrier in place or a location within their building to engage with the public with the appropriate protective equipment/barrier in place.
- Plexiglass barriers are installed at all teacher and support staff desks and/or work areas.
- Plexiglass barriers are installed at student desks where less than six (6) feet of distance but no less than four (4) feet of distance exists between students.

## **HEALTH SCREENINGS for STUDENTS and STAFF**

As an essential business, the District will follow the guidelines in the most current County Health Order.

- Signs will be posted at entrances instructing students, staff, and visitors not to enter campus if they have any COVID-19 symptoms. Signage will be in English and Spanish.
- All employees will be required to complete a COVID19 Health Screening Assessment *at the start of every workday.*
- Prior to coming to work, employees shall conduct a daily symptom check at home. If an employee answers "yes" to any of the symptoms on the symptom check, the employee should stay home and immediately communicate via email with their immediate

supervisor.

- Employees shall submit to a daily symptom check on campus. Symptom Check Points will be established and communicated to employees. Employees shall observe physical distancing guidelines and remain 6 feet apart while waiting for their symptom check. Employees will receive a temperature check and will be asked if they completed the daily symptom check at home. If the employee did not complete the daily symptom check at home, the employee will be asked the questions on the Symptom Checklist. *Employees shall respond to all questions truthfully.*
- An employee who has a temperature of 100.4 or greater may not come to work or remain at work.
- All students will be encouraged to complete a COVID19 Health Screening at home prior to coming to school.
- All students will have to complete a COVID19 Health Screening upon opening their Chromebooks for use. Time has been allotted in the schedule to allow for this.
- An isolation room is in place for students and staff that develop symptoms during the day.

## HEALTH HYGIENE PRACTICES

Handwashing is considered one of the primary ways to reduce the risk of COVID-19 transmission. Therefore, CDC Handwashing Guidelines will be the focal point of our hand washing protocols and education efforts related to handwashing on campus. Signage will be posted throughout the school sites and in the bathroom detailing proper handwashing techniques. Districtwide protocols for handwashing will be sent home prior to the return of some and/or all students to campus and will be reviewed with students upon return. In addition,:

- Employees will have access to District facilities which house adequate handwashing stations (i.e. employee restrooms, kitchen).
- All office buildings and classrooms which are being used during distance learning will be equipped with hand sanitizer and sanitizing wipes when available. If the supply is low or non-existent, the employee should report this to their immediate supervisor.
- All offices will be placed on a daily cleaning schedule. Offices will be deep cleaned once a week. Individual offices, workstations and classrooms being used during distance learning will be deep cleaned anytime an employee does not meet the standards of the daily screening.
- Employees should communicate with their direct supervisor when there is a concern related to sanitation and cleaning. When there is no response to their concern, the employee should contact their union representative.
- Handwashing stations have been placed throughout the campuses to reduce the number of students in the restroom and encourage frequent hand washing.

## IDENTIFICATION AND TRACING OF CONTACTS

The District will follow the [CDPH Reopening Framework](#) for reporting and responding to confirmed COVID-19 cases at schools. Actions include:

- Notifying the local public health department.

- Reporting the case online. When the case involves an employee, reporting the case to the JPA and informing other employees as required by law.
- Isolate the case and exclude from the school or district for at least 10 days from symptom onset or test date following the [COVID-19 Symptom Decision Tree](#).
- Identify close contacts, quarantine and exclude exposed contacts for 14 days after the last date the case was present at school while infectious.
- Recommend testing of close contacts and prioritize symptomatic contacts.
- Disinfect and clean classrooms and primary spaces where a case spent significant time.
- Notify the school community, as required, of a known case.

## **PHYSICAL DISTANCING**

The District will follow COVID-19 Reopening In-Person Instruction Framework and Public Health Guidance for K-12 Schools in California, 2020-2021 School Year guidance on social distancing in and outside of the classroom.

- The District will follow all social distancing protocols per state and local government health agency guidelines, including marking all public access areas.
- The District will post signage at all school entrances and buildings informing visitors and employees of social distancing requirements.
- As an extra measure of safety, the District will install plexiglass barriers at workstations and desks that are accessible to the general public.
- Employees should communicate with their direct supervisor when there is a concern related to social distancing. When there is no response to their concern, the employee should contact their union representative.
- Students will have assigned seats in classrooms to ensure six (6) feet but no less than four (4) feet of distance between peers.
- Buses will have assigned seating to ensure maximum distance between students.

## **STAFF TRAINING AND FAMILY EDUCATION**

The District has created a series of videos in English and Spanish for parents, students, and employees to educate and communicate the importance of adhering to safety protocols such as those in place for social distancing, face coverings, and hygiene.

Students will receive information on the plan and its application in their Advisory class. Employees will receive information through their union and in staff meetings and email communications.

Parent communication will be in the form of emails, phone calls, and parent meetings (i.e. School Site Council, ELAC).

In the interest of protecting community and workplace health, any employee may report, in writing, any unsafe condition in the working environment to the immediate supervisor. The supervisor shall, within five (5) work days, respond in writing to the employee, with simultaneous copy to their

union representative, stating what was done to make the condition safe or, if no action will be taken, the reason(s) why.

## **TESTING OF STAFF and STUDENTS**

As of July 17, 2020, the federal recommendations for testing were updated. On August 3, 2020, the State updated their recommendations to align with the [federal recommendations](#). On August 17, 2020, the county updated the [testing recommendation for San Diego](#) to align with both the federal and state recommendations. The recommendation is for staff in every California school to be tested for COVID-19 periodically once schools reopen to students.

- Prior to transitioning to a Hybrid Distance Learning model, 100% of the staff will be tested. After the initial testing, 50% of employees will be tested for COVID-19 every other month.
- The District will create a rotation for surveillance testing and make it available to unit members before Hybrid Distance Learning begins.
- Unit members will be provided a list of COVID-19 testing sites and times.

Students and staff who have symptoms of COVID-19 will be placed in an isolation room and/or asked to go home. Information on rapid testing and testing sites will be made available. Students and employees will be asked to remain at home until symptoms have been non-existent without medication.

Students participating in school sponsored athletic competitions will be tested for COVID-19 no more than forty-eight (48) hours prior to a high contact competition.

## **IDENTIFICATION and REPORTING of CASES**

The District will follow the [reporting requirements of the CDPH](#). These requirements include:

- Instituting necessary case investigation and contact tracing;
- Focusing public health resources to effectively provide comprehensive support to the affected schools related to further investigation, mitigation strategies, and operational plans;
- Assessing and monitoring the practices and activities that may have led to the infection or transmission of COVID-19;
- Taking appropriate measures to protect the health of both the school community and population-at-large; and
- Ensuring that CDPH and local health jurisdictions have the information necessary to accurately assess the impact of school reopening on COVID-19 transmission and case rates to effectively update operative public health guidance and directives as necessary

## **COMMUNICATION PLANS**

The District has identified the Superintendent as the FUHSD COVID-19 Liaison to notify San Diego County Department of Public Health within 24 hours of any positive COVID-19 case who has been on campus during the infectious period or within ten (10) days of their positive test. A site-specific and/or building specific notice will be delivered to all staff and families in the affected school community of any positive COVID-19 case. Case confidentiality will be honored as required by local, state and federal laws.

## **CONSULTATION**

Consultation with the following labor organizations:

Fallbrook High School Teachers Association (FHSTA)

- [Memorandum of Understanding - The Novel Coronavirus \(COVID-19\), 2020-2021 Reopening, Online Learning, and Safety Impacts and Effects](#), August 7, 2020
- [Memorandum of Understanding - Hybrid Learning Model and Safety Impacts and Effects During the Novel Coronavirus \(COVID-19\)](#), December 14, 2020

Service Employee International Union Local 221 (SEIU)

- [Memorandum of Understanding - The Novel Coronavirus \(COVID-19\), 2020-21 Reopening, Online Learning, and Safety Impacts and Effects](#), August 7, 2020
- [Memorandum of Understanding - Hybrid Learning Model and Safety Impacts and Effects During the Novel Coronavirus \(COVID-19\)](#), March 4, 2021

Community Presentations:

- [School Reopening Presentation](#), July 13, 2020 Regular Meeting of the Board of Trustees
- [Updated FUHSD Reopening Plan 2020-21](#), September 14, 2020 Regular Meeting of the Board of Trustees
- [Spanish presentation of Updated FUHSD Reopening Plan 2020-21](#), September 14, 2020 English Language Advisory Committee (ELAC)
- [Steps Towards Reopening: Safety, Sanitation, and Learning](#), September 28, 2020 Regular Meeting of the Board of Trustees