

## Minutes of the Endeavor Hall Board of Directors Meeting

Thursday, February 24, 2022

The meeting was called to order at 5:35 p.m. by Chair Tom Huynh at Endeavor Hall Charter School located at 2614 Decker Lake Lane, West Valley City, UT.

Board Members Present: Tom Huynh, Anna Kramer, Thad Phillips, Debby Llewelyn

Board Member Absent: Endelecia Lovato, Jeff Fox, Bryce Bolton

Administrators Present: Simon Raubenheimer, Ludmila Nicolia

Business Managers Present: John Edwards

Others Present: Sara Gorringer, Brendan McGinn

**1. Public Comment:** None

### **2. Consent Agenda: Meeting Minutes 1-27-2022 and 2-10-2022**

- The **motion** was made by Anna Kramer to approve the 1-27-2022 meeting minutes and **seconded** by Thad Phillips. The vote was taken and Tom Huynh, Anna Kramer, Thad Phillips, Debby Llewelyn approved The minutes. The motion passed.
- The **motion** was made by Anna Kramer to approve the 2-10-2022 meeting minutes and **seconded** by Thad Phillips. The vote was taken and Tom Huynh, Anna Kramer, Thad Phillips, Debby Llewelyn approved The minutes. The motion passed.

**3. Brenden McGinn: USCSB Portfolio Manager** discussed notices of concern with compliance on our website. Easy fixes: Board members will provide biographies for the website, as well as public access to budget reports.

### **4. Discussion: Introduction of Red Apple Finance**

A representative will be present at every board meeting. They have also been meeting with John Edwards to transition smoothly.

**5. Action:** Approval of Red Apple Finance as our business company. A **motion** was made by Anna Kramer to sign the contract with Red Apple as our Business company and **seconded** by Debby Llewelyn. The vote was taken, and Tom Huynh, Anna Kramer, Thad Phillips, Debby Llewelyn to go forward with the contract. The motion passed.

**6. Action:** Approval to grant Red Apple access to MACU and Zions Bank accounts. **Motion** by Anna Kramer, **Seconded** by Thad Phillips. A vote was taken and Tom Huynh, Anna Kramer, Thad Phillips, Debby Llewelyn were in favor of granting access to bank accounts.

**7. Action:** A vote to remove John from the bank accounts. A **Motion** was made by Anna Kramer, **second**: Thad Phillips. A vote was taken and Tom Huynh, Anna Kramer, Thad Phillips, Debby Llewelyn approved to remove John Edwards. The vote passed.

**8. Action:** Approval of December 2021 financials. **Motion** to approve was made by Anna Kramer, **Seconded** by Debby Llewelyn. A vote was taken and Tom Huynh, Anna Kramer, Thad Phillips, Debby Llewelyn to approve the financials. The Motion passed.

**9. Action:** Give Tom and Anna access to all bank accounts: **Motion** was made by: Debby Llewelyn to grant full access to all accounts. **Second:** Thad Phillips. A vote was taken, and Tom Huynh, Anna Kramer, Thad Phillips, Debby Llewelyn approved. The **motion** passed.

**10. Action:** Youtube Streaming and Voices for Utah Children. A **motion** was made by Anna Kramer and **seconded** by Thad Phillips to table these items for the next board meeting, due to the absence of presenter Endelecia Lovato. A vote was taken, and Tom Huynh, Anna Kramer, Thad Phillips, Debby Llewelyn approved. The **motion** passed.

**11. Discussion** Daycares: Daycare fliers have been sent to the daycares on the list of daycares that Tom has provided.

**12. Directors report:**

- Simon and Ludmila have met with another charter school in the area that runs a preschool. Knowing that this does not happen overnight, we have a known direction to work towards in the future.
- We have been working with Media Elevated on a social media campaign producing videos. We are seeing some progress with this towards enrollment.
- Enrollment is steady.
- The community/school carnival is scheduled for May 17, 2022. My Hometown Magazine was mentioned to help advertise. This will help with one of our goals on our school improvement plan with parent engagement.
- Our recently completed parent/teacher conferences had 80% attendance by parents. Teachers are continuing to reach out to the families that were not able to attend.
- The end of year RISE testing starts April 26, 2022 and concludes the second week in May.
- The Savers fundraiser concludes February 25th.

**13. Business Managers Report:**

John Edwards gave a summary of the budget for the month of January: A **Motion** to approve the budget was made by Debby Llewelyn to accept the business manager's report and **seconded** by Anna Kramer. A vote was taken and Tom Huynh, Anna Kramer, Thad Phillips, Debby Llewelyn voted to approve the business managers report.

Future agenda items: None mentioned

A **motion** was made to adjourn the meeting by Anna Kramer and **seconded** by Tom Huynh. Tom Huynh, Anna Kramer, Thad Phillips, Debby Llewelyn were all in favor.

**The Meeting Adjourned at 6:47 pm.**